



Hello from Friends-International

We're looking for a

BUSINESS ACCOUNTANT

Are you an experienced business accountant looking to make a social impact? Do you want to help a small social business grow and thrive?

If you answered 'yes' to any of the above, then you may just be the person we need.

WE ARE

Friends-International (FI), an award-winning NGO founded in Phnom Penh in 1994. Our vision is a world where every child, young person, and their caregivers are safe from harm and can access education, training and job opportunities to fulfil their potential as productive, functional citizens of their countries. Our dynamic teams across Cambodia, Thailand, Laos, Indonesia, Myanmar, and Europe deliver innovative services for children, youth, and communities. Through our Saving Lives, Building Futures, and ChildSafe programs, we focus on child protection, education, vocational training, social businesses, and more! As part of our Building Futures program FI has been running Vocational Training Businesses (VTB) since 1996 which provide hands-on training within real-life business environments such as shops, restaurants and other services.

THE ROLE

As a Business Accountant, based in Friends Futures Factory (F3) in Phnom Penh, you will:

- Run day-to-day accounting operations and ensure accurate finance records
- Prepare monthly financial reports, and support budget management (i.e. preparation, forecasting, follow-up, etc.)
- Ensure compliance with financial/accounting standards and relevant tax laws

In this role, you'll work closely with our finance technical team as well as our international team running VTB's across the region. You'll be the key finance person for the Business Team.

This job is perfect for someone who would like to use their accounting skills in helping a social business to grow and expand its impact!

Does this describe you?

- A dynamic team player who is passionate about working for the protection and education of marginalized children, youth and their families
- A qualified accountant with experience working in a business service sector
- With strong knowledge on financial business regulations
- A positive thinker, results oriented, eager to take initiative while working with high ethical standards
- You are a native Khmer speaker with good English

These would be examples of some of your daily responsibilities. Would you enjoy them?

- Work with our teams to maintain high standard finance processes that support the growth of our social businesses
- Prepare documents for yearly global audits and financial reports ensuring transparency and accountability
- Train and supervise Cashiers in Phnom Penh and Siem Reap, empowering them with the skills to manage daily financial tasks
- Assist the team at the "Unlimited Shop" in improving their sales recording and tracking processes, helping them grow their impact
- Coordinate with VTB managers, providing clear financial insights into their operations to help drive business success
- and others.

Sounds good!?! Great! Please email your **CV** with your **Cover Letter** and **salary expectations** now to hr@friends-international.org and let's talk more.

In compliance with our Child Protection Policy and Protection against Sexual Exploitation and Abuse Policy, all applicants will undergo an extensive background check.

Friends team

