

# Annual Financial Report 2020

Friends-International, Mith Samlanh, Yayasan Teman Baik, Tha Ngae Chin Myar, Friends Suisse



Together, building futures.

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# **Acronyms & Abbreviations**

3PC	Partnership Program for the Protection of Children
CSA	ChildSafe Alliance
CSE	ChildSafe Experience
CSM	ChildSafe Movement
DIC	Drop-in-Centre
EU	European Union
F3	Friends Futures Factory
FI	Friends-International
FNS	Friends 'N' Stuff
GFATM	Global Fund Fight Against Aids, Tuberculosis & Malaria
HQ	Headquarters
IEC	Information, Education, Communication (Materials)
MEL	Monitoring, Evaluation & Learning
MS	Mith Samlanh
NCHADs	National Centre for HIV/AIDs, Dermatology, and Sexually Transmitted Diseases
NGO	Non-Governmental Organisation
PPE	Personal Protective Equipment
Q	Quarter
TREE	Training Restaurants for Employment & Entrepreneurship
UNICEF	United Nations Children's Fund
UNODC	United Nations Office on Drugs and Crime
UNVTF	United Nations Voluntary Trust Fund
VTB	Vocational Training Businesses

### Organisation Information (at 31 Dec 2020)

#### **Friends-International**

Len Coster Chairperson Vivian Gee Secretary Michael Gilmore Treasurer Tamo Wagener Member Lucille Belleville Member

### Boards of Directors Mith Samlanh Friends Indonesia

Len Coster Chairperson Vivian Gee Secretary Michael Gilmore Treasurer Tamo Wagener Member

#### Friends Suisse

Dr. Philip D. Jaffé Chairperson Tomás Navarro Blakemore. Secretary Pascal Dubey Treasurer Yasmina Wakim Member Sebastien Marot Member

#### **Friends Myanmar**

Daw Su Su Executive Director Daw Kay Thew Than Advisor Daw Khin Hnit Thit Oo Director U Phyo Min Thant Operations Ma War War Swe Finance

#### **Executive Director of Friends-International / Founder of Friends**

Sebastien Marot

#### Management

#### Coordinators

Reth Vuthy

Chairperson

Chenda Sophea Chhun

Member

Michael Gilmore

Member

Len Coster

Member

Tith Davv

Member

Sebastien Marot Non-Voting Map Somaya Non-Voting

Mr. Sebastien Le Mouellic – Saving Lives, Deputy Director Ms. Ampor Sam-Oeun – Building Futures, Deputy Director Ms. Iona Bergius- Partnerships Mr. Marko Ivkovic - Human Resources Ms. Kanchan Kapoor – Finance Mr. Vuthy Reth – Migration Mr. James Sutherland - Communications Mr. Khemreth Vann - ChildSafe Citizens and Agents Ms. Phalla Von – Internal Controls & Compliance

#### **Country Program Directors**

Ms. Thin Thin Aung– Friends Myanmar Mr. Dechorith Chen - Friends Phnom Penh, Cambodia Ms. Somaya Map– Mith Samlanh Phnom Penh, Cambodia Ms. Ketsone Philaphandet - Friends Laos Ms. Orawan Saowapat - Friends Thailand Ms. Valérie Sfeir– Friends Suisse Mr. Maneth Tho – Friends Siem Reap, Cambodia Mr. Ari Widodo - Friends Indonesia

#### **Auditors**

KPMG Cambodia Ltd • PricewaterhouseCoopers (Laos) Sole Company Ltd • BFA Office Company Ltd (Thailand) • Fidurev SA (Switzerland)

#### **Registered Offices**

FI Legal Headquarters: Friends-International, 29 Rue Vaneau 75007, Paris, France
FI Operational Headquarters: #89B, Street 103, PO Box 597, Phnom Penh, Cambodia
Mith Samlanh: #215, Street 13, Phnom Penh, Phnom Penh, Cambodia
Friends Siem Reap: House #1188, Group 3, Salakanseng village, (Top Town Road), Siem Reap, Cambodia
Friends Laos: Phainam Road, P.O. Box 10688, Vientiane Capital, Lao PDR
Friends Thailand: 448 Soi Saen Sabai 8, Phra Khanong, Khlong Toei, Bangkok 10110, Thailand
Yayasan Teman Baik: JI. Tebet Timur I No.4, Kelurahan Tebet Timur, DKI Jakarta - Indonesia
Friends Suisse: Rue Gourgas 3, 1205 Géneve, Switzerland
Tha Ngae Chin Myar: No,141, 1st floor, Seikkantha Street, Kyauktada Township, Yangon, Myanmar

#### Legal Registrations<sup>1</sup>

**FI Headquarters:** Prefecture de Police, Paris, France. 19 July 1995. N° W751121526 **Mith Samlanh:** Ministry of Interior, Cambodia. 11 February 2002. N° 172 **Yayasan Teman Baik**: Ministry of Justice and Human Rights of Indonesia. 26 March 2013. N° AHU-5596.01.04 **Friends Suisse**: Registre du commerce de Genève. 17 June 2009 **Tha Ngae Chin Myar**: Ministry of Home Affairs. 27 Dec 2019. N° 1 / Internal / 1024

<sup>&</sup>lt;sup>1</sup> The listed Friends Alliance programs are independent legal entities, linked to the Friends Alliance through a formal partnership.

### **Summary of Significant Accounting Policies**

Friends adopts the following accounting policies in the preparation of its financial statements.

#### **Basis of Preparation**

The financial statements are expressed in the presentational currency - US\$ and are prepared in accordance with a modified cash basis of accounting. Under this basis of accounting, income is recognized when funds are received rather than when they are 'earned' and expenditure is recognized when payments are made rather than when they are incurred, with the exception of Friends Suisse and except for the following treatments elsewhere:

- Advances are initially recognized as a current asset in the Statement of Financial Position, until liquidation with supporting documents, at which point they are recognized as expenses in the Income Statement.
- Deposits to suppliers, loans to staff and other advances are recorded as Accounts Receivables in the Statement of Financial Position until these balances are settled.
- Salary tax payable withheld from staff salaries are recorded as Income Tax Payable in the Statement of Financial Position until payments have been made to relevant tax authorities.
- The costs of fixed assets are charged to expenses upon acquisition. For control and management purposes, a fixed asset register is maintained.

#### **Foreign Currency Translation**

Friends executes transactions primarily in the local currency of each program office. Functional currencies are as follows:

	CURRENCY
Cambodia	US\$
Laos	LAK (Lao Kip)
Thailand	TH₿ (Thai Baht)
Indonesia	IDR (Indonesian Rupiah)
Myanmar	MMK (Myanmar Kyat)
Switzerland	CHF (Swiss Francs)

In 2020 each program office maintained its records in their primary currency. Transactions in currencies other than the primary currency are converted into the primary currency at the rate of exchange prevailing on the transaction dates. Exchange differences are recognized in the Income Statement.

#### Consolidation

The consolidated financial statements of the Friends Alliance Group are prepared by the FI Headquarters and are unaudited. All intra-group balances, transactions, income and expenses are eliminated in full. Likewise, the consolidated financial statements of the training businesses [page 18] are also presented as though they are a single economic entity separated from the social-services provision.

# **Executive Summary**

Around this time last year, we didn't know what was about to hit us... our entire fragile world was brought to its knees, and like everyone, we. Friends, found ourselves in an unparalleled and extraordinary situation.

Friends went into overdrive facing multiple unique challenges: mandatory closures of traditionally in-person services, including the shutdown of educational centres and vocational trainings, lost funding opportunities, budget cuts, staff redundancies, staff furloughed, salary cuts, recruitment freezes, lockdowns, new and live COVID-19 protocols, remote working, online trainings,

learning innovative virtual working environments, and the list goes on. Friends continued to





**1.8**M

sales revenue

foregone

demonstrate its resilience in the face of manifold disruptions to our plans and programs and took drastic and rapid measures to minimise the devastating impact of the COVID-19 pandemic on our beneficiaries and ourselves.

Our precarious situation required the flexibility of at least 30 existing donor contracts to allow for rapid budget amendments, no cost extensions or total un-restriction, to enable us to redirect funds to respond to the crisis.

> LOST TRAINING BUSINESSES. While previously, our training business sales revenue would amount to around 35% of our total income, in 2020 this reduced to 12%.

Of this 12% (amounting to \$822K), more than 80% was generated in quarter 1,

before we even felt the severe COVID-19 waves. Hence, we expect an even larger drop in revenues in 2021. We succeeded in compensating for the loss of income by

acquiring RELIABLE NEW FUNDING. We secured \$2.3m in NEW partnerships in restricted grants, unrestricted donations, and consultancies, which represented 33% of our total income, and up from \$1.3m in 2019. While we saw an increase in giving for our COVID-19-response, we anticipate this to fall given the global reverberations of this pandemic.



losses

high earning

**business** 

closures



With the loss of 3 large training restaurants, the DOWNSIZING OF STAFF was

inevitable. Furthermore, across Cambodia and Laos, staff took a 20% SALARY REDUCTION<sup>2</sup> for 3 months to alleviate the initial impact of the financial losses felt. Our HYGIENE SUPPLY COSTS INCREASED THREEFOLD due to the new necessary purchases of face masks, hand sanitizers, gloves, thermometers, cleaning alcohol and other various PPE materials for both front-line field staff and for our beneficiaries. EMERGENCY FAMILY



SUPPORT COSTS INCREASED ALMOST FIVEFOLD, while our teams mobilised food packages and other essential items. With the closure of projects, as well as re-negotiations with landowners, we managed to reduce our rent and utility costs by more than one third. Travel costs reduced by 70% from 2019,



and were predominantly for domestic travel only in Cambodia, Thailand, and Laos and all for UNICEF projects.

Our ChildSafe Alliance partner sub-grants increased by 58%, predominantly In Cambodia, but also with expansion to Jordan.

In this 2020 report, we also introduce you to 2 Friends Alliance programs: FRIENDS MYANMAR, known locally as Tha Ngae Chin Myar, and FRIENDS SWITZERLAND.

Our pre-COVID annual budget was almost \$8m, and post-COVID re-projected to \$4.9m. We spent \$5.2m. In 2021, while we continue to grapple with the extraordinary consequences of the pandemic, Friends continues to save lives through prevention and emergency response, and (re)build livelihoods and futures from this crisis with ANTICIPATED NEEDS OF \$6.6M.

<sup>&</sup>lt;sup>2</sup> Only staff with a salary greater than US\$300

# The 2020 Snapshot

	2020		2019
Number of Staff (31 Dec)	332	478	
Total Income (US\$)	\$6,961,326 • -7%		\$7,478,907
Total Expenses (US\$)	\$5,244,337		\$6,811,934
Administration Costs	7%	<b>J</b> 16%	5%
INCOME 2020		INCOME	2019
12%			

	13% Private, \$897,249	Businesses, \$833,637					
	10% United Nations,	6% European Union, \$450,609		<b>27%</b> Foundations,	\$2,040,157	17% United Nations \$1,287,8	з,
41%	\$668,481 9% Corporates,	6% Government, \$425,754 4%	<b>35%</b> Training Businesses,	<b>7%</b> European Union,	<b>5%</b> Corpor	4% Private, \$300,826	3% NGOs, \$213,5 22
Foundations, \$2,831,076	\$600.997	NGOs, \$268,865	\$2 610 751	\$549.428	\$369.9	Courses	Sector Sector

EXPENSES 2020									
					<b>6%</b> Employment, \$339,736		5% Residential Services, \$264,298		4% Family Reintegration, \$185,093
22% VT Business, \$1,177,306	19% ChildSafe Alliance, \$981,027	<b>14%</b> Outreach / Di \$717,788	8% Vocational Training, \$402,407	<b>7%</b> Admin, \$359,7	ChildS Movem \$306,5	ient,	Sc	hool,	Grants, Co \$134 \$91 F3 & CSE,
	E	EXPENSE	S 2019						
			<b>8%</b> Employment, \$430,424	7 Child Mover \$383	nent,	7% Resident Services \$356,58	5,	6% Admin, \$310,94	acacitooi,

# **Top 10 Donors**

#	DONOR NAME	2020 <sup>3</sup>	2019
1	UNICEF (Cambodia, Thailand, Laos, Indonesia)	\$675,001	\$923,060
2	Skoll Foundation	\$549,975	\$0
3	EU / Save The Children	\$450,609	\$573,973
4	Kwok Foundation	\$449,975	\$0
5	NCHADS / GFATM	\$358,883	\$309,268
6	The Cold Mountain Fund of RCF Social Finance	\$310,000	\$350,000
7	Credit Suisse APAC Foundation Limited	\$300,000	\$77,678
8	Epic Foundation	\$292,416	\$52,959
9	WISE Sarl (Fondation NEXT, Mrs Victoria Maltby)	\$220,093	\$403,121
10	ECPAT Luxembourg asbl	\$208,288	\$0

# **Unrestricted Funds**

Friends perpetually aims to build its unrestricted funds to ensure no activities are obstructed due to lack of funding. Unrestricted funds are comprised of private donations, consultancy income, training business reserves and other miscellaneous income. In 2020, we had to write off bad debts where (tourism-related) donors were no longer able to honor our funding contracts. We also had to write off bad debts of restaurant customers from the travel-industry. We paid for staff severances caused by redundancies and provided emergency family support funds for our COVID-response.

PROJECT	HQ	Friends Phnom Penh	Mith Samlanh	Friends Siem Reap	Friends Laos	Friends Thailand	Friends Indonesia	Friends Myanmar	Friends Suisse	TOTAL 2020	TOTAL 2019
Education & School	\$0	\$0	\$9,188	\$0	\$0	\$0	\$656	\$0	\$0	\$9,844	\$26,641
Outreach / Drop-in Centres	\$0	\$0	\$3,257	\$0	\$13,365	\$3,974	\$2,547	\$0	\$0	\$23,143	\$77,974
Transitional Homes & Family	\$0	\$0	\$2,845	\$0	\$1,312	\$0	\$0	\$0	\$0	\$4,157	\$57,288
Vocational Training & Jobs	\$0	\$0	\$36,189	\$0	\$2,578	\$0	\$4,769	\$0	\$0	\$43,535	\$157,586
ChildSafe Alliance	\$2,480	\$353	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$2,833	\$4,307
ChildSafe Movement	\$0	\$2,955	\$0	\$0	\$1,132	\$220	\$0	\$0	\$8,365	\$12,672	\$26,829
Administration	\$0	\$0	\$0	\$0	\$0	\$0	\$1,503	\$0	\$0	\$1,503	\$30,466
Core Program costs	\$0	\$0	\$0	\$0	\$0	\$1,838	\$9,492	\$31,677	\$0	\$43,008	\$42,715
Training Businesses	\$0	\$0	\$0	\$0	\$21,961	\$0	\$0	\$0	\$0	\$21,961	\$0
TOTAL 2020	\$2,480	\$3,308	\$51,478	\$0	\$40,348	\$6,032	\$18,967	\$31,677	\$8,365	\$162,655	
TOTAL 2019	\$17,008	\$7,458	\$192,577	\$116,937	\$79,328	\$8,900	\$1,598	\$0	\$0		\$423,806

<sup>3</sup> Excludes funds received by FI's support offices in France, Germany, USA, that had not been transferred to Friends within the year

### **Consolidated Financial Statements**

#### Income Statement for the year ending 31 Dec 2020 Friends Alliance

INCOME	2020 (US\$)	2019 (US\$)	Training &
Training Business Income	818,323	2,568,728	Franchise Revenues
Franchise Revenue	3,266	27,167	1 6870
Donor Funding	5,314,175	4,446,482	Donor Funding ↑ 20%
Private Donations	794,820	248,257	Private Donations
Consultancies	-9,570	165,922	1 220%
Other Income	40,313	22,352	Total Income
TOTAL INCOME	6,961,326	7,478,907	↓ 7%
EXPENSES	2020 (US\$)	2019 (US\$)	
PERSONNEL			
International Staff	541,287	728,538	Staff Salaries
National Staff	2,043,585	2,490,999	$\sqrt{20\%}$
Health Insurance & Pensions	67,708	80,738	₩ 20 10
Consultancies/Professional fees	148,301	158,909	Severance Costs
Overtime	16,475	18,089	↑ 112%
Severance / Indemnities	227,716	107,178	
Miscellaneous	24,552	26,765	
	3,069,623	3,611,216	
DIRECT COSTS			
Hygiene Costs	52,427	13,004	
Medical Costs	26,596	32,081	Hygiene Costs
IEC Materials	7,358	7,446	↑ 303%
Clothing for beneficiaries	1,830	2,082	Family Support
Non-Formal Education materials	8,904	19,688	↑ 477%
Food/Drink for Beneficiaries	110,070	160,105	
Family Support	129,459	22,444	Family
Harm Reduction Materials	69,356	64,995	Reintegration Travel
Centre Supplies	16,029	21,336	↓ 45%
Family Reintegration Travel	9,279	16,830	
Recreational Activity Support	5,689	14,631	

EXPENSES	2020 (US\$)	2019 (US\$)	
Outreach Materials	4,592	5,482	
School Reintegration Support	45,440	59,057	
Vocational Training Materials	11,999	50,907	Vocational Training
Job Placement Support	13,360	77,949	Materials
Micro-Enterprise Support	31,804	31,756	↓ 7670
ChildSafe Materials	23,669	24,198	
Foster Care Families	50,871	57,254	Job Placement Support
Staff Uniforms	1,886	6,971	√ 83%
ChildSafe Experience Activities	2,366	8,370	• • • • •
Other Activity Costs	348	7,432	Micro-Enterprise
Independent Living [new account]	13,150	N/A	Support
Beneficiary Transport [new account]	5,484	N/A	$\leftrightarrow 0^{\mathcal{O}_0}$
Beneficiary Trainings / Meetings [new account]	39,068	N/A	
Community Event Costs [new account]	7,293	N/A	
	688,328	704,019	
EQUIPMENT/ASSETS			
IT/Computers	29,688	25,401	
Vehicles	3,190	10,681	Equipment / Asse-
Furniture/Fittings	5,617	8,162	/ Infrastructure investment
Vocational Training Equipment	775	19,249	↓ 79%
Construction & Building Works	834	139,180	• • • •
Miscellaneous	4,173	13,065	
	44,276	215,738	
INDIRECT COSTS			
Communications	41,030	46,325	
Transport / Gasoline / Maintenance	58,566	79,377	Maintenance
Maintenance / Renovations	37,048	71,935	↓ 48%
Office Supplies	29,111	57,478	Office Supplies
Rent	155,304	222,368	V 49%
Utilities	64,261	115,402	Daylog HULLIN
External Audits	36,508	35,293	Rent & Utilities ↓ 35%
Vehicle / Building Insurance	15,661	12,308	¥ )) iii
Advertising / Marketing	7,213	41,277	Advertising /
Fundraising Costs	1,253	7,501	Marketing
Miscellaneous	43,922	65,518	↓ 8370
	489,877	754,781	

EXPENSES	2020 (US\$)	2019 (US\$)
TRAVEL & TRAINING		
ravel Costs	31,028	98,873
Staff Training	659	7,434
Workshops / Research / Assessments	29,658	68,001
Board Meetings / Conferences	199	9,403
Exchanges / Exposure Trips	2,578	N/A
	64,121	183,710
OTHER INCOME GENERATION COSTS		
Cost of Income Generation	289,739	848,704
Outlet Supplies	15,370	52,238
Staff Food costs	19,428	72,298
Training Uniforms	2,701	12,294
Miscellaneous	309	1,806
	327,547	987,340
CHILDSAFE ALLIANCE- SUB-GRANTS		
Damnok Toek	88,316	40,090
Komar Rikreay	64,659	21,191
N'lop Tapang	72,585	63,543
Samathapheap Khnom Organisation	56,441	23,312
Transcultural Psychosocial Organisation	34,482	26,700
Cambodia Children's Trust	40,695	9,684
Krousar Thmey	31,125	22,979
Children's Future International	51,137	29,287
Korsang	96,626	77,089
Creative Generation	1,623	10,380
Appren (Laos)	0	6,252
Plastic Commune	0	6,400
Bahay Tuluyan (Philippines)	13,817	6,222
LinkAge (Myanmar)	0	12,000
Experience Baraka (Jordon)	9,060	0
	560,565	355,129
TOTAL EXPENSES	5,244,337	6,811,934
NET INCOME	1,716,989	666,974
Retained funds b/f	5,440,385	4,767,905
Restated (exchange rate differences)	5,447,870	4,773,411
EQUITY	7,164,859	5,440,385
	,,	,

### **Consolidated Financial Statements**

Statement of Financial Position

as at 31 Dec 2020 Friends Alliance

ASSETS	2020 (US\$)	2019 (US\$)
Non-Current Assets		
Land & Buildings	2,826,900	2,826,900
Current Assets		
Cash & Bank	4,386,591	2,362,702
Project Advances	5,094	3,174
Sub-Grant Advances	21,554	153,644
Prepayments	14,021	28,088
Accounts Receivable		
Accounts Receivables	83,614	78,393
Health Insurance	7,296	8,714
Guarantee Deposit	23,992	29,495
TOTAL ASSETS	7,369,060	5,491,110
LIABILITIES		
Current Liabilities		
Accounts Payables	25,866	24,786
Income Tax Payable	9,122	9,970
Withholding Tax	1,316	1,716
Social Security Payable	2,555	692
Deferred Income	165,343	13,562
TOTAL LIABILITIES	204,201	50,726
EQUITY	7,164,859	5,440,384



## **Training Business Results**

### The Training Restaurants<sup>4</sup>

March 2020 saw the closure of 3 flagship TREE vocational training restaurants due to COVID-19, the subsequent border closures, and resulting lack of tourism upon which these restaurants rely on for their effective training and operational costs:

- 1. Friends the Restaurant opened in 2001, in Phnom Penh.
- Romdeng opened in 2006, in Phnom Penh. 2.
- 3. Marum opened in 2012 in Siem Reap.

Of the \$607K restaurant sales made in 2020, an enormous 94% (\$569,477) was generated between 1 Jan to 22 Mar, before the closure date. Between April and June, all eateries remained closed. From July to December, the Let's Eat group, catering to local clientele reopened with significant adaptations, and generated a modest \$33K.

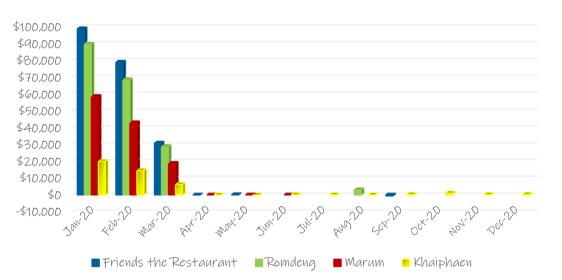
The Cambodian-based flagship restaurants all made losses, due to the cost of closures (staff redundancies in particular). Khaiphaen in Luang Prabang was only able to remain open due to receiving donor support of \$35K. The Let's Eat group were able to re-open with the support of donor funding only, amounting to more than \$110K collectively.

The unprecedented collective loss of all the restaurants amounted to \$47,860. The losses were absorbed by each restaurant's own savings.

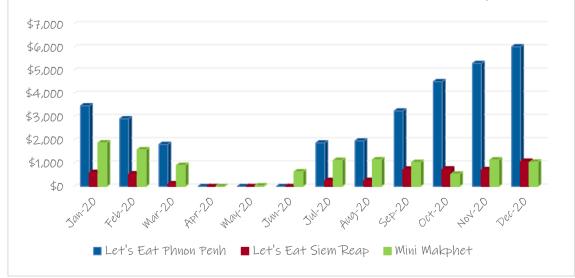
<sup>&</sup>lt;sup>4</sup> Includes the franchised TREE restaurants training youth and catering to tourists, and the Let's Eat Group training caregivers and catering to local clientele.

		CLOSED	CLOSED	CLOSED						
RESTAURANTS	TREE	Friends (Phnom Penh)	Romdeng (Phnom Penh)	Marum (Siem Reap)	Khaiphaen (Luang Prabang)	Mini- Makphet (Vientiane)	Let's Eat! (Siem Reap)	Let's Eat! (Phnom Penh)	Consolidated TREE 2020	Consolidated TREE 2019
REVENUE										
Franchise Revenues	52,189	0	0	0	0	0	0	0	5,373	27,960
Restaurant Income	0	207,093	186,091	119,616	41,717	11,025	5,018	31,004	601,563	2,133,996
Other Income	0	496	3,855	267	844	0	6	52	5,521	7,327
Total Revenues	52,189	207,589	189,947	119,882	42,561	11,025	5,024	31,056	612,457	2,169,283
EXPENSES										
Cost of Sales	0	63,983	60,368	41,359	12,826	1,519	561	6,807	187,423	688,474
Personnel	20,078	124,519	125,509	72,050	6,704	0	0	0	348,860	753,985
Running Costs	1,121	26,453	49,202	28,630	14,980	127	537	213	121,262	390,511
Travel Costs	639	0	0	0	0	0	0	0	639	8,245
Equipment	0	1,262	0	120	753	0	0	0	2,134	16,007
Franchise Fee	0	17,560	15,710	10,102	3,443	0	0	0	0	0
Total Expenses	21,838	233,777	250,789	152,261	38,706	1,645	1,098	7,020	660,318	1,857,223
SURPLUS / LOSS	30,352	-26,188	-60,842	-32,379	3,855	9,379	3,926	24,036	-47,860	312,061

### The Dissolution of the TREE Restaurants



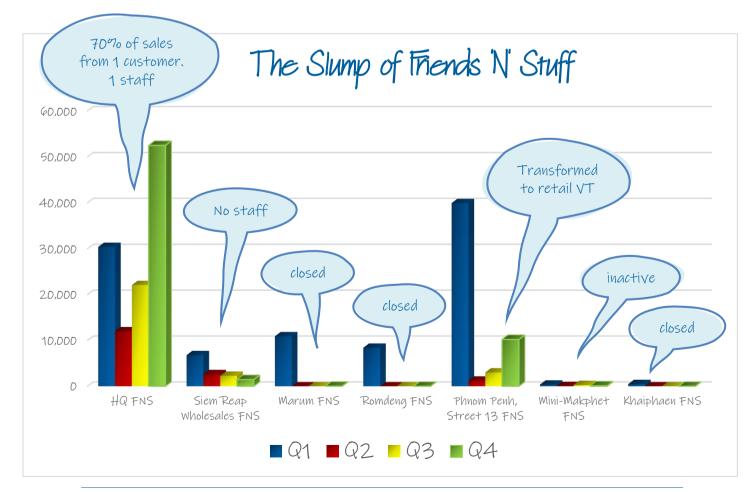
# The Resurgence of the Let's Eat Group



### Friends 'N' Stuff

Despite the drop in sales by 52%, the collective FNS brand managed to turn around the 2019 loss to a humble profit, even though 3 locations made individual losses. 3 FNS outlets attached to TREE restaurants also faced closures. The remaining FNS outlets operated with reduced or no staff. The HQ FNS sales coordination survived due to 1 key customer from whom \$81K was generated in sales, which benefited FNS in Phnom Penh through internal wholesale orders. FNS in Phnom Penh also transformed into the first retail / sales vocational training of Friends.

FRIENDS 'N' STUFF	FNS in Laos	FNS in Siem Reap	FNS in Phnom Penh	FNS in HQ	Consolidated FNS 2020	Consolidated FNS 2019
REVENUE						
Product Income	2,082	23,977	162,597	115,377	210,419	442,468
Other income	0	64	4,995	1,469	6,528	7,512
Total Revenues	2,082	24,041	167,592	116,846	216,947	449,981
EXPENSES						
Cost of Sales	347	7,004	88,532	85,052	87,322	173,574
Personnel	0	20,676	53,814	29,476	103,966	229,609
Running Costs	6,104	2,711	9,035	4,217	22,067	50,838
Equipment	0	0	75	289	364	6,035
Total Expenses	6,451	30,391	151,457	119,034	213,718	460,056
SURPLUS / LOSS	-4,369	-6,350	16,135	-2,188	3,229	-10,075



### Vocational Trainings

All vocational trainings closed doors for 3 months at minimum to comply with governmentmandated closures of all educational centres.

Vientiane motorbike mechanics was wholly supported with donor funding for all teacher salaries and running costs amounting to \$12K\*.

In Siem Reap, the vocational trainings received \$23K\* in donor support: \$8,600 for motorbike mechanics, \$10,400 for beauty salon, and \$3,700 for barber.

In Phnom Penh, all vocational trainings received financial support of \$57K\* from donors, of which \$13,500 alone was just for Nailbar and Beauty, which have the highest running costs. Cooking and sewing vocational trainings were closed as they merged with Let's Eat and the FNS production centre.

\*The donor supported amounts do not include the costs of social services and core support to the students in vocational trainings (food, housing, medical, hygiene, etc). These amounts are significantly higher. The amounts stated above refer to teacher salaries, workshop rent, utilities, and purchase of materials in the trainings.

	Vientiane	Sie	em Rea	р			Р	hnom	Penh					
VOCATIONAL TRAINING WORKSHOPS	Mechanics	Beauty	Mechanics	Barber	Electricity	Nailbar	Beauty	Caaking	Barber	Mechanics	Sewing	Welding	2020 TOTAL	2019 TOTAL
REVENUE														
Training Income	1,901	2,329	2,875	103	2,895	2,794	1,739	0	805	3,307	500	6,202	19,249	55,161
Total Revenues	1,901	2,329	2,875	103	2,895	2,794	1,739	0	805	3,307	500	6,202	19,249	55,161
EXPENSES														
Cost of Sales	0	0	1,121	0	1,543	352	138	0	34	2,198	0	5,438	5,386	28,247
Personnel	0	244	0	0	0	1,192	63	108	25	307	0	0	1,939	10,428
Running Costs	0	15	0	0	182	662	629	0	442	34	0	35	1,964	6,413
Equipment	0	0	0	0	0	0	0	0	0	0	0	0	0	1,740
Total Expenses	0	259	1,121	0	1,725	2,207	830	108	501	2,538	0	5,473	9,289	46,827
SURPLUS	1,901	2,071	1,754	103	1,170	588	910	-108	305	768	500	729	9,960	8,334



Q1 Sa = 49 = \$83	<i></i>	Q1 Sales = 82% = \$47K	= 9	Sales 270 42K	Q1 Sales = 77% = \$472K	
	FIHQ	Friends Laos	Friends Siem Reap	Mith Samlanh	CONSOLIDATED 2020*	CONSOLIDATED 2019
SALES REVENUE				,		
Product Sales	115,377	2,082	23,977	162,172	209,994	411,071
Franchise Revenues	52,189	0	0	0	5,373	27,960
Restaurant Sales	0	52,742	124,633	424,189	601,563	2,133,996
Training Centre Sales	0	1,901	5,279	17,213	24,394	48,635
Other income (non-sales)	1,469	844	336	9,399	12,049	14,841
Total Revenues	169,036	57,569	154,226	612,972	853,373	2,636,503
EXPENSES						
Cost of Sales	85,052	14,692	50,045	229,394	285,569	861,491
Personnel	49,553	6,782	92,969	305,538	454,842	994,023
Running Costs	5,339	21,210	31,865	85,432	143,846	441,865
Travel Costs	927	0	0	0	927	8,967
Equipment	0	753	120	1,337	2,209	20,257
Franchise Fee	0	3,443	10,102	33,270	0	0
Total Expenses	140,872	46,879	185,102	654,971	887,392	2,326,603
NET PROFIT /LOSS	28,164	10,690	-30,876	-41,998	-34,020	309,900
Program Support Cost	0	0	0	-51,478	-51,478	-240,886
Opening Balance (restated)	100,869	22,272	83,211	639,197	845,550	777,231
NET FUND BALANCE	129,034	32,962	52,335	545,721	760,052	846,245

\* Inter-sales and purchases have been eliminated

### **Consolidated Training Businesses**

#### Income Statement for the year ended 31 Dec 2020 Friends Alliance

	2020	2019	↑↓ US\$	$\uparrow \downarrow \ \%$
REVENUES				
Product Sales	209,994	411,071	-201,077	-49%
Franchise Revenues	5,373	27,960	-22,587	-81%
Restaurant Sales	601,563	2,133,996	-1,532,433	-72%
Training Centre Sales	24,394	48,635	-24,241	-50%
Other income (non-sales)	12,049	14,841	-2,792	-19%
Total Revenues	853,373	2,636,503	-1,783,130	-68%
EXPENSES				
Cost of Sales	285,569	861,491	-575,922	-67%
Personnel	454,842	994,023	-539,181	-54%
Running Costs	143,846	441,865	-298,019	-67%
Travel Costs	927	8,967	-8,040	-90%
Equipment	2,209	20,257	-18,048	-89%
Total Expenses	887,392	2,326,603	-1,439,211	-62%
NET PROFIT / LOSS	-34,020	309,900	-343,920	-111%
Program Support	-51,478	-240,886	189,408	-79%
Opening Balance	846,245	777,798	N/A	N/A
Opening Balance restated	845,550	777,231	N/A	N/A
NET FUND BALANCE	760,052	846,245	-86,192	-10%

As a non-profit organisation, Friends does not have shareholders, nor does it distribute dividends. The primary purpose of its training activities is education, vocational training and employment opportunities for young people and caregivers in a customer-facing environment, enhancing the training provided. Supplementary income generated by the training activities supports Friends' mission by reducing funding gaps in subsequent years.

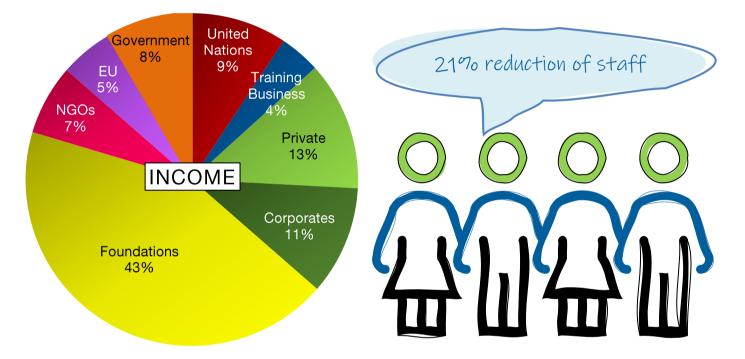
# **Financial Sustainability**

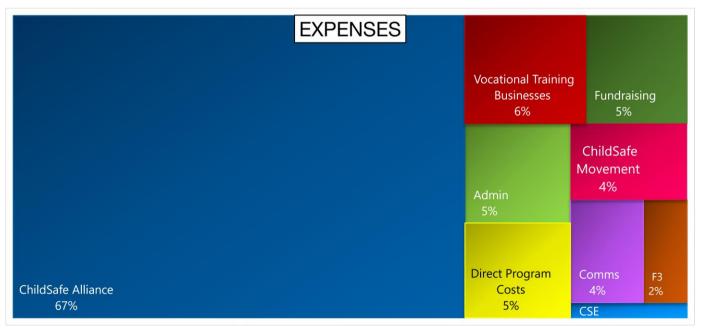
Financial sustainability is the degree to which Training Business Income generated is able to absorb the costs of social services, which is a strategic objective for Friends; to meet the needs of our beneficiaries in the long-term. 2020 has seen a significant decline in Friends' financial sustainability across all Friends programs, and an increased reliance on financial support from donors.

		Н	Q	Mith Sa	amlanh	Siem	Reap	Lao	PDR	Thai	land	Indo	nesia	Myanmar	Suisse	То	otal
Ratio Type	Explanation	2020	2019	2020	2019	2020	2019	2020	2019	2020	2019	2020	2019	2020	2020	2020	2019
Standard Sustainability <u>Sales Revenue</u> Total Expenses	Sales revenue available as a percentage of total expenditure	5%	17%	32%	62%	21%	50%	12%	26%	0%	0%	0%	0%	0%	0%	16%	39%
Social Business Sustainability <u>Sales Revenue</u> Business Expenses	The sustainability of the collective businesses	120%	127%	94%	113%	83%	97%	123%	109%	0%	0%	0%	0%	0%	0%	96%	113%
Social Program Sustainability <u>Business Net Profit</u> Program Expenses	Business net profits available to support the social services (programmatic) expenditures	1%	4%	-3%	16%	-6%	-3%	2%	3%	0%	0%	0%	0%	0%	0%	-1%	7%
Donor Dependency 100% - Social Program Sustainability	Friends' dependency rate on funding sources other	99%	96%	103%	84%	106%	103%	98%	97%	100%	100%	100%	100%	100%	100%	101%	93%
Sustainability	than its social businesses	\$3.1m	\$2.2m	\$1.3m	\$1.1m	\$570K	\$574K	\$428K	\$516K	\$401K	\$419K	\$136K	\$199K	\$12K	\$134K	\$4.4m	\$4.2m

# **HQ & Friends Phnom Penh**

	2020	2019
Number of Staff (31 Dec)	56	71
Total Income (US\$)	4,261,267	3,313,335
Total Expenses (US\$)	3,294,265	2,688,235
Administrative Costs	5%	6%





## **Financial Statements**

### Income Statement for the year ending 31 December 2020 Headquarters & Friends Phnom Penh, Cambodia

INCOME	2020 (US\$)	2019 (US\$)
Training Business Income	115,377	168,752
Donor Funding	3,582,620	2,555,477
Earned Donor Funding	2,775,979	2,085,081
Unearned Donor Funding	806,641	470,396
Private Donations	418,711	159,310
Consultancies	-16,124	58,386
Other Income	6,499	4,000
Internal Funding	101,995	89,282
Franchise Revenue	52,189	278,128
TOTAL INCOME	4,261,267	3,313,335
EXPENSES	2020 (US\$)	2019 (US\$)
PERSONNEL		
International Staff	470,789	656,714
National Staff	310,073	341,982
Health Insurance & Pensions	7,700	9,932
Consultancies/Professional fees	135,047	138,527
Severance / Indemnities	45,414	31,826
Miscellaneous	15,006	14,705
	984,030	1,193,687
DIRECT COSTS		
Harm Reduction Materials	65,820	60,970
ChildSafe Campaigns & Materials	12,300	3,695
Staff Uniforms	527	3,456
ChildSafe Experience Activities	2,366	8,370
Miscellaneous	10,759	11,008
	91,773	87,499
EQUIPMENT/ASSETS		
IT/Computers	7,757	9,799
Furniture/Fittings	2,988	1,355
Construction & Building Works	834	139,180
Miscellaneous	490	16,027
	12,068	166,361
INDIRECT COSTS		
Communications	13,007	18,042
Transport/Gasoline	3,582	6,089
Maintenance/Renovations	6,086	3,471

EXPENSES	2020 (US\$)	2019 (US\$)
Office Supplies	4,843	8,475
Rent & Utilities	25,941	26,842
External Audits	10,710	7,200
Advertising/Marketing	1,809	18,856
Fundraising Costs	1,178	7,501
Miscellaneous	14,012	16,780
	81,169	113,257
TRAVEL & TRAINING		
Travel Costs	12,889	42,800
Staff Training	456	978
Workshops/ Research/Assessments	18,240	11,055
Board Meetings/ Conferences	0	7,216
Exchanges / Exposure Trips	2,578	0
	34,162	62,049
OTHER INCOME GENERATION COSTS		
Cost of Income Generation	85,154	79,439
	85,154	79,439
PROGRAM SUPPORT		
Friends Laos	160,314	79,329
Friends Siem Reap	335,126	180,448
Friends Indonesia	15,189	0
Friends Thailand	106,213	7,243
Mith Samlanh (Cambodia)	801,519	376,267
Friends Myanmar	13,748	12,000
Friends Switzerland	27,053	0
	1,459,162	655,288
CHILDSAFE ALLIANCE - SUB-GRANTS		
Damnok Toek	88,316	40,090
Komar Rikreay	64,659	21,191
M'lop Tapang	72,585	63,543
Samathapheap Khnom Organisation	56,441	23,312
Transcultural Psychosocial Organisation	34,482	26,700
Cambodia Children's Trust	40,695	9,684
Krousar Thmey	31,125	22,979
Children's Future International	51,137	29,287
Korsang	96,626	77,089
Creative Generation	1,623	10,380
Plastic Commune	0	6,400
Experience Baraka (Jordon)	9,060	0,400
	546,748	330,655
TOTAL EXPENSES	3,294,265	2,688,235
NET INCOME Retained funds b/f	967,002	625,100
	1,409,424	784,324
EQUITY	2,376,426	1,409,424

### Statement of Financial Position as at 31 Dec 2020 Headquarters & Friends Phnom Penh, Cambodia

CURRENT ASSETS	2020 (US\$)	2019 (US\$)
Current Assets		
Cash & Bank	2,470,983	1,082,475
Project Advances	278	2,671
Sub-Grant Advances	28,138	229,919
Accounts Receivable		
Funding Receivables	17,646	38,368
Training Receivables	6,801	69,679
Health Insurance	3,802	3,127
Guarantee Deposit	1,050	1,050
Miscellaneous	35,465	29,999
TOTAL ASSETS	2,564,163	1,457,287

L	IABILITIES		
С	urrent Liabilities		
	Funding Payables	30,787	16,473
	Tax Payable	5,036	6,136
	Miscellaneous	896	10,834
	Withholding Tax	1,018	858
	Deferred Income	150,000	13,562
٦	OTAL LIABILITIES	187,737	47,864

#### Statement of Changes in Equity as at 31 Dec 2020

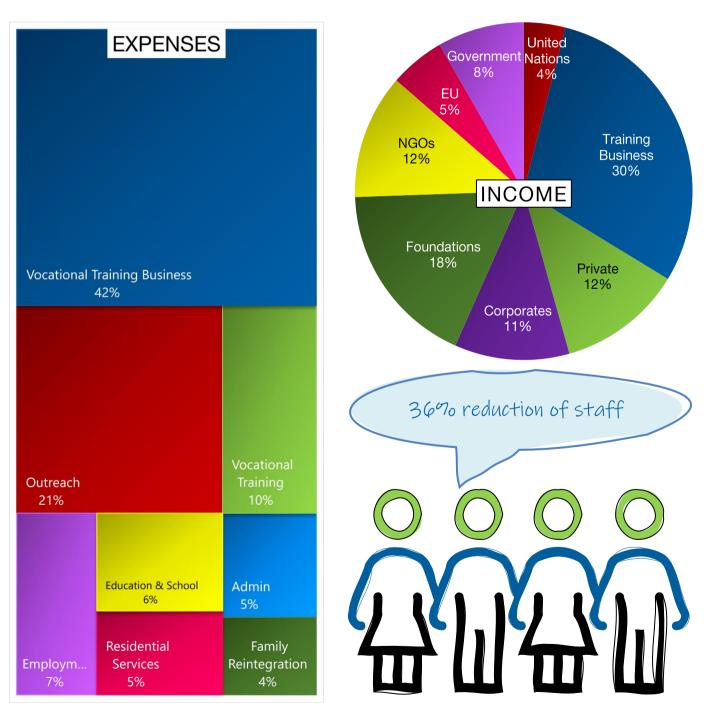
### Headquarters & Friends Phnom Penh, Cambodia

#	FUND ACCOUNT	TYPE	OPENING	INCOME	EXPENSES	CLOSING
1	Friends N Stuff	Training & Employment	-160,467	116,846	119,034	-162,655
2	TREE Alliance	Training & Employment	261,336	52,189	21,838	291,688
3	Sipar NGO	Consultancy	0	2,200	10	2,190
4	UNICEF Vietnam	Consultancy	29,005	-23,741	5,264	0
5	Arab Gulf Programme for Development	Donor Funding	0	69,920	28,785	41,135
6	Credit Suisse APAC Foundation Limited	Donor Funding	0	300,000	220,839	79,161
7	CW Asia Fund Charitable Foundation	Donor Funding	8,000	0	2,415	5,585
8	ECPAT Luxembourg	Donor Funding	0	208,288	188,732	19,556
9	Epic Foundation	Donor Funding	3,980	292,416	28,150	268,247
10	EU / Save The Children	Donor Funding	66,938	219,058	257,814	28,182
11	EXO Foundation	Donor Funding	596	0	89	507
12	Fondation Juniclair	Donor Funding	0	32,629	32,629	0
13	Fondation Pierre Bellon	Donor Funding	0	176,042	154,940	21,102
14	Fossil Foundation	Donor Funding	3,797	10,000	9,101	4,696
15	If International Foundation	Donor Funding	0	44,940	44,940	0
16	Kwok Foundation	Donor Funding	0	449,975	221,732	228,243
17	Mith Samlanh	Donor Funding	15,178	80,560	46,233	49,506
18	NCHADS / GFATM	Donor Funding	35,000	358,883	377,964	15,918

#	FUND ACCOUNT	TYPE	OPENING	INCOME	EXPENSES	CLOSING
19	Orr Family Foundation	Donor Funding	0	25,000	0	25,000
20	Partners for Equity (DAK Foundation)	Donor Funding	49,969	49,969	17,252	82,686
21	The Cold Mountain Fund of RSF Social Finance	Donor Funding	150,000	0	150,000	0
22	Shiseido Travel Retail Asia Pacific Pte. Ltd	Donor Funding	0	97,904	97,904	0
23	Smart Axiata Co. Ltd	Donor Funding	0	28,700	28,700	0
24	Solidarity Accor Hotels	Donor Funding	0	10,652	10,652	0
25	The Intrepid Foundation	Donor Funding	0	13,562	13,562	0
26	UNICEF Cambodia	Donor Funding	244,435	420,825	659,641	5,618
27	WISE Sarl (Fondation NEXT)	Donor Funding	76,905	159,975	180,246	56,634
28	WISE Sarl (Ganesha Foundation)	Donor Funding	48,519		2,348	46,171
29	World Childhood Foundation	Donor Funding	-1,098	1,098	0	0
30	Allan Gordon Murray Jones	Private Donations	0	7,250	0	7,250
31	Friends Deutschland	Private Donations	0	31,893	12,759	19,134
32	Anonymous Hong Kong Donor	Private Donations	0	150,000	150,000	0
33	Moodie Davitt Report	Private Donations	248,461	0	150,061	98,400
34	Semester at Sea Chapman Impact Fund	Private Donations	11,160	0	5,930	5,230
35	Skoll Foundation	Private Donations	0	528,475	0	528,475
36	Teresa Orr	Private Donations	5,196	500	5,696	0
37	FI HQ Reserves	Reserves	312,514	345,260	49,008	608,765
			1,409,424	4,261,267	3,294,265	2,376,426

# **Mith Samlanh**

2020	2019
136	212
1,969,731	3,063,656
1,907,560	2,929,490
5%	3%
	136 1,969,731 1,907,560



### **Financial Statements**

### Income Statement for the year ended 31 Dec 2020 Mith Samlanh, Phnom Penh, Cambodia

	ri enii, Oanii	Joura
INCOME	2020 (US\$)	2019 (US\$)
Training Business Income	592,989	1,787,089
Donor Funding	1,164,328	1,209,486
Earned Donor Funding	1,139,177	1,130,351
Unearned Donor Funding	25,151	79,135
Private Donations	198,857	54,598
Consultancies	0	803
Other Income	13,557	11,679
TOTAL INCOME	1,969,731	3,063,656
EXPENSES	2020 (US\$)	2019 (US\$)
PERSONNEL		
National Staff	931,662	1,177,150
Health Insurance	22,365	31,178
Consultancies/Professional fees	91,225	173,399
Severance / Indemnities	122,220	50,210
Miscellaneous	6,443	6,592
	1,173,915	1,438,528
DIRECT COSTS		
Hygiene Costs	17,493	4,057
Medical Costs	15,380	17,889
IEC Materials	3,408	1,031
Clothing for Beneficiaries	1,177	410
Non-Formal Education materials	7,091	15,715
Food/Drink for Beneficiaries	45,330	73,564
Family Support	50,492	14,036
Harm Reduction Materials	3,537	3,978
Centre Supplies	5,158	12,190
Other Activity Costs	0	1,200
Family Reintegration Travel	4,668	6,608
Recreational Activity Support	1,212	3,250
Outreach Materials	3,057	621
School Reintegration Support	13,800	24,657
Vocational Training Materials	3,347	31,912
Job Placement Support	5,602	33,507
Micro-Enterprise Support	18,169	9,382
Foster Care Families	31,508	38,716
Staff Uniforms	1,359	2,207

EXPENSES	2020 (US\$)	2019 (US\$)
Independent Living	7,605	0
Beneficiary Trainings / Meetings	30,281	0
	269,673	294,930
EQUIPMENT/ASSETS		
IT/Computers	6,636	4,974
Vehicles	3,190	2,700
Furniture/Fittings	640	2,134
Vocational Training Equipment	775	11,529
Miscellaneous	2,229	3,187
	13,470	24,524
INDIRECT COSTS		
Communications	14,128	13,658
Transport/Gasoline	23,174	38,026
Maintenance/Renovations	23,353	40,655
Office Supplies	15,529	39,336
Rent & Utilities	84,210	142,174
External Audits	4,180	8,195
Advertising/Marketing	3,014	12,215
Miscellaneous	18,422	27,099
	186,010	321,357
TRAVEL & TRAINING		
Staff Training	325	1,849
	325	1,849
OTHER INCOME GENERATION COSTS		
Cost of Income Generation	218,809	616,657
Outlet Supplies	3,206	10,353
Franchise Fees	33,270	189,029
Staff Food costs	8,882	31,885
Training Uniforms	0	376
	264,167	848,301
TOTAL EXPENSES	1,907,560	2,929,490
NET INCOME	62,171	134,165
Retained funds b/f	3,648,557	3,514,391
EQUITY	3,710,727	3,648,557

### Statement of Financial Position as at 31 Dec 2020 Mith Samlanh, Phnom Penh, Cambodia

NON-CURRENT	ASSETS	2020 (US\$)	2019 (US\$)
Land & Build	lings	2,826,900	2,826,900
CURRENT ASSE	TS		
Current Assets			
Cash & Banl	K	881,748	820,514
Prepayment	S	25	108
Accounts Receiva	able		
Funding Rec	eivables	1,674	1,129
Training Busi	ness Receivables	11,133	24,516
Staff Loans		0	505
Guarantee D	eposit	3,095	3,539
Miscellaneou	S	3,998	5,983
TOTAL ASSETS		3,728,573	3,683,195

LIA	LIABILITIES						
Сι	irrent Liabilities						
	Funding Payables	0	37				
	Training Business Payables	0	1,828				
	Tax Payable	2,577	2,944				
	Miscellaneous	15,269	29,830				
T	OTAL LIABILITIES	17,846	34,639				

EQUITY	3,710,727	3,648,557
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# Statement of Changes in Equity

as at 31 Dec 2020

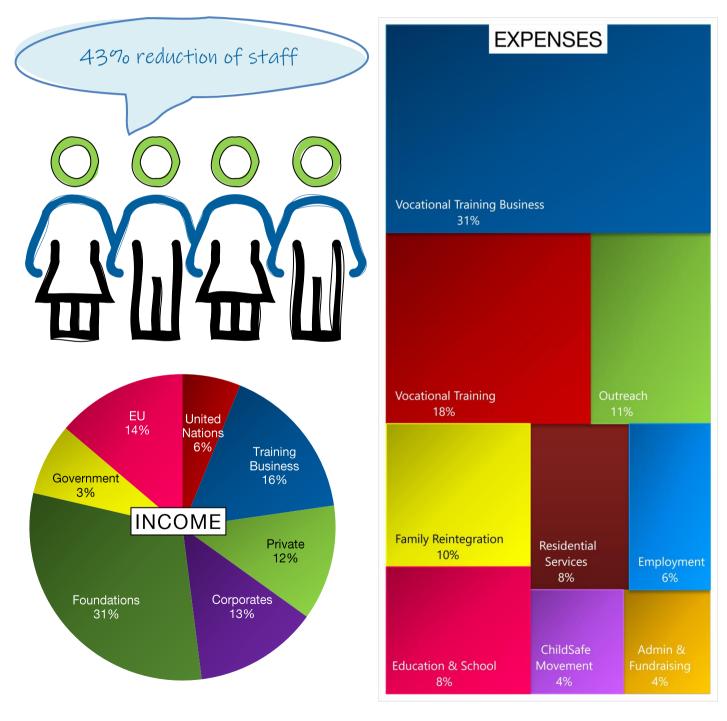
### Mith Samlanh, Phnom Penh, Cambodia

#	FUND ACCOUNT	TYPE	OPENING	INCOME	EXPENSES	CLOSING
1	Best of Friends Cookbook	Training & Employment	6,565	801	8	7,358
2	Friends N Stuff Romdeng	Training & Employment	7,801	8,384	15,046	1,138
3	Friends N Stuff St.13	Training & Employment	149,490	57,811	38,100	169,202
4	Friends the Restaurant Vocational Training	Training & Employment	255,716	207,589	232,762	230,543
5	Home Based Production Training	Training & Employment	-15,673	92,021	90,074	-13,726
6	Let's Eat Vocational Training	Training & Employment	3,870	31,056	7,001	27,925
7	Romdeng Restaurant Vocational Training	Training & Employment	226,520	189,947	250,626	165,840
8	Vocational Training Centre	Training & Employment	4,908	14,778	10,768	8,918
9	Cambodian Children Support Foundation	Donor Funding	4,094	0	4,094	0
10	Caritas Switzerland	Donor Funding	0	9,000	2,138	6,862
11	DanChurchAid	Donor Funding	0	101,157	101,157	0
12	DanChurchAid - COVID support	Donor Funding	0	14,552	14,552	0
13	FI / Ami(e)s / Mécénat Servier	Donor Funding	33,842	-393	15,247	18,202
14	FI / Credit Suisse APAC Foundation Limited	Donor Funding	0	69,656	22,476	47,180
15	FI / ECPAT Luxembourg	Donor Funding	0	101,455	63,231	38,224
16	FI / Fondation Pierre Bellon	Donor Funding	0	70,417	25,440	44,977
17	FI / Fossil Foundation	Donor Funding	44,703	100,000	69,303	75,400
18	FI / If Foundation	Donor Funding	51,946	12,500	64,446	0
19	FI / Intrepid Foundation	Donor Funding	23,208	13,562	36,770	0
20	FI / NCHADS / GFATM	Donor Funding	2,843	169,173	165,432	6,584
21	FI / Shiseido Travel Retail Asia Pacific Pte. Ltd.	Donor Funding	0	97,904	36,345	61,559

#	FUND ACCOUNT	TYPE	OPENING	INCOME	EXPENSES	CLOSING
22	FI / Smart Axiata Co. LTD	Donor Funding	0	9,814	9,814	0
23	FI / Solidarity Accor Hotels	Donor Funding	-16,620	31,829	12,735	2,474
24	FI / UNICEF Cambodia	Donor Funding	21,474	80,111	101,585	0
25	FI / Wise Sarl / Fondation NEXT	Donor Funding	13,583	69,800	36,126	47,257
26	Fondation Juniclair	Donor Funding	163,563	56,288	158,893	60,958
27	Gisela Stichting	Donor Funding	4,421	42,000	44,992	1,429
28	Riverview Children's Foundation	Donor Funding	1,905	9,865	8,793	2,977
29	Save the Children International / EU	Donor Funding	20,609	107,068	137,216	-9,538
30	Sipar/AFD	Donor Funding	687	15,775	12,488	3,974
31	The Australian Embassy (DFAT-Aid)	Donor Funding	748	-748	0	0
32	FI / Anonymous via Dragonfly Asia-Pacific Limited	Private Donation	0	52,400	2,106	50,294
33	FI / Marketing de Réseau Solution [Bertrand Kervella]	Private Donation	0	2,159	2,159	0
34	FI / D Thomson Sargent	Private Donation	0	10,000	9,336	664
35	FI / Friends Deutschland	Private Donation	2,618	10,389	5,912	7,096
36	FI / Anonymous Hong Kong Donor	Private Donation	0	48,762	7,205	41,557
37	FI / Jonathon Payson	Private Donation	0	5,000	4,141	859
38	FI / Teresa Orr	Private Donation	0	24,500	19,164	5,336
39	Gerald Trevor	Private Donation	0	8,640	8,640	0
40	Mith Samlanh Land & Reserves	Reserves	2,635,735	24,710	61,241	2,599,205
	TOTAL		3,648,557	1,969,731	1,907,560	3,710,727

# **Friends Siem Reap**

	2020	2019
Number of Staff (31 Dec)	63	111
Total Income (US\$)	926,268	1,171,578
Total Expenses (US\$)	723,968	1,140,013
Administrative Costs	4%	3%



### **Financial Statements**

Income Statement for the year ending 31 December 2020 Friends Siem Reap, Cambodia

INCOME	2020 (US\$)	2019 (US\$)
Training Business Income	149,118	559,922
Donor Funding	626,590	482,482
Earned Donor Funding	465,289	439,664
Unearned Donor Funding	161,301	42,818
Private Donations	147,353	12,288
Other Income	2,727	1,291
Internal Funding	480	115,595
TOTAL INCOME	926,268	1,171,578
EXPENSES	2020 (US\$)	2019 (US\$)
PERSONNEL		
International Staff	16,740	20,400
National Staff	314,428	476,368
Health Insurance & Pensions	10,055	15,632
Severance / Indemnities	41,180	23,545
Miscellaneous	6,120	7,489
	388,524	543,434
DIRECT COSTS		
Hygiene Costs	5,804	2,598
Medical Costs	2,199	1,704
IEC Materials	207	0
Clothing for Beneficiaries		430
Non-Formal Education materials	641	1,310
Food/Drink for Beneficiaries	16,692	38,399
Family Support	27,641	2,102
Centre Supplies	2,791	1,374
Other Activity Costs	40	2,871
Family Reintegration Travel	2,117	2,392
Recreational Activity Support	1,397	1,760
Outreach Materials	310	167
School Reintegration Support	15,736	15,147
Vocational Training Materials	2,512	3,394
Job Placement Support	1,523	2,755
Micro-Enterprise Support	4,627	11,912
ChildSafe Materials	3,030	4,794
Foster Care Families	17,979	11,878

EXPENSES	2020 (US\$)	2019 (US\$)	
Independent Living	2,787	0	
Beneficiary Transport	2,653	0	
Beneficiary Trainings / Meetings	3,383	0	
	114,087	104,987	
EQUIPMENT/ASSETS			
IT/Computers	5,718	2,832	
Vehicles	0	2,700	
Furniture/Fittings	566	440	
Miscellaneous	662	1,092	
	6,946	7,064	
INDIRECT COSTS			
Communications	3,834	4,774	
Transport/Gasoline	7,731	14,451	
Maintenance/Renovations	3,411	14,104	
Office Supplies	2,284	2,500	
Rent & Utilities	51,124	88,177	
External Audits	6,060	6,388	
Advertising/Marketing	1,762	6,451	
Miscellaneous	6,443	10,303	
	82,649	147,148	
TRAVEL & TRAINING			
Travel Costs	219	2,572	
Staff Training	169	1,606	
Workshops/ Research/ Assessments	396	704	
	784	4,882	
OTHER INCOME GENERATION COSTS			
Cost of Income Generation	56,189	211,042	
Outlet Supplies	7,731	30,890	
Franchise Fees	10,102	46,740	
Staff Food costs	5,303	20,076	
Training Uniforms	1,703	7,049	
Miscellaneous	0	301	
	81,028	316,098	
PROGRAM SUPPORT			
Headquarter Support Costs	49,950	16,401	
	49,950	16,401	
TOTAL EXPENSES	723,968	1,140,013	
NET INCOME	202,300	31,565	
Retained funds b/f	244,900	213,335	
EQUITY	447,200	244,900	
	447,200	,000	

### Statement of Financial Position as at 31 Dec 2020 Friends Siem Reap, Cambodia

CURRENT ASSETS	2020 (US\$)	2019 (US\$)		
Current Assets				
Cash & Bank	431,221	222,020		
Project Advances	134	406		
Accounts Receivable				
Funding Receivables	1,674	1,640		
Training Receivables	2,339	14,055		
Staff Loans	0	240		
Guarantee Deposit	16,440	16,440		
Miscellaneous	475	375		
TOTAL ASSETS         452,282         255,176				

L	LIABILITIES			
С	Current Liabilities			
	Funding Payables	3,913	670	
	Business Payables	0	8,050	
	Tax Payable	468	473	
	Miscellaneous	470	362	
	Withholding Tax Payable	231	721	
Т	TOTAL LIABILITIES5,08210,276		10,276	

EQUITY	447,200	244,900

### Statement of Changes in Equity as at 31 Dec 2019 Friends Siem Reap, Cambodia

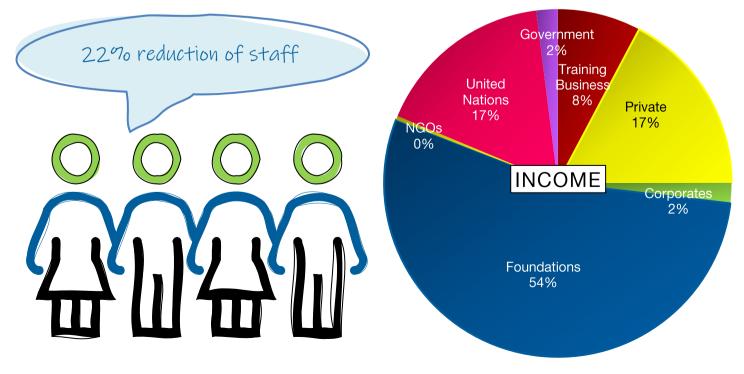
#	FUND ACCOUNT	TYPE	OPENING	INCOME	EXPENSES	CLOSING
1	Friends N Stuff	Training & Employment	-3,922	20,781	33,604	-16,744
2	Hair Barber Vocational Training	Training & Employment	1,213	103	0	1,315
3	Let's Eat Vocational Training Restaurant	Training & Employment	3,915	5,024	1,098	7,841
4	Marum Vocational Training Restaurant	Training & Employment	63,800	119,882	152,252	31,430
5	Mechanics Vocational Training	Training & Employment	12,966	1,335	2,661	11,640
6	Phka Kravan Beauty Vocational Training	Training & Employment	5,239	2,329	259	7,310
7	Caritas Switzerland	Donor Funding	0	6,500	4,651	1,849
8	Credit Suisse APAC Foundation Limited	Donor Funding	0	50,492	21,994	28,498
9	Delegation Geneve Ville Solidaire/ Friends Suisse	Donor Funding	0	18,584	0	18,584
10	ECPAT Luxembourg / FI	Donor Funding	0	61,873	23,561	38,311
11	Epic Foundation/ FI	Donor Funding	22,951	26,798	19,245	30,504
12	Fondation Pierre Bellon /FI	Donor Funding	0	61,619	12,592	49,027
13	Fondation RAJA-Danièle Marcovici	Donor Funding	-6,433	16,060	12,370	-2,744
14	Fonds de Dotation Mécénat Servier /FI	Donor Funding	16,550	68	6,914	9,704
15	Fossil Foundation / Fl	Donor Funding	11,910	40,000	23,133	28,778
16	Gisela Stichting	Donor Funding	0	30,000	6,586	23,414
17	If International Foundation / FI	Donor Funding	38,387	12,500	45,636	5,251
18	International Monetary Fund	Donor Funding	6,654	0	4,465	2,189
19	Livelihood Enhancement and Association for the Poor Project	Donor Funding	0	5,880	-485	6,365
20	Save the Children / European Union / Fl	Donor Funding	-2,120	124,483	120,022	2,340

#	FUND ACCOUNT	TYPE	OPENING	INCOME	EXPENSES	CLOSING
21	Smart Axiata Co. Ltd	Donor Funding	0	4,000	3,722	278
22	Solidarity Accor Hotel / Fl	Donor Funding	0	52,211	30,369	21,842
23	UNICEF Cambodia / FI	Donor Funding	18,524	55,406	67,864	6,066
24	United Nations Women's Guild of Vienna	Donor Funding	1,131	0	1,131	0
25	WISE Sarl (Ganesha Foundation) / FI	Donor Funding	994	0	994	0
26	WISE Sarl [Mrs Victoria Maltby]	Donor Funding	20,557	60,118	67,114	13,561
27	Andrew Leaver	Private Donation	0	9,965	3,795	6,170
28	Berea College: Bonner Scholars	Private Donation	-1,513	1,700	187	0
29	Cambodian Children's Support Foundation	Private Donation	5,424	0	0	5,424
30	Dragonfly Asia-Pacific Limited / Fl	Private Donation	0	35,000	6,228	28,772
31	Fondation Juniclair / Fl	Private Donation	0	8,500	8,500	0
32	Friends Deutschland / Fl	Private Donation	0	5,272	445	4,827
33	Anonymous Hong Kong Donor / Fl	Private Donation	0	23,518	240	23,278
34	Lloyd George Asia Foundation	Private Donation	2,049	19,993	16,520	5,523
35	Marketing de Réseau Solution [Bertrand Kervella]	Private Donation	1,161	3,352	744	3,768
36	Paul Newfield / Fl	Private Donation	0	5,137	0	5,137
37	Semester at Sea Chapman Impact Fund /FI	Private Donation	0	480	315	165
38	Steven GP / Paul Prusky	Private Donation	0	2,500	3	2,498
39	Teresa Orr / Fl	Private Donation	0	14,000	7,855	6,145
40	Women in Travel Retail	Private Donation	4,551	11,269	12,175	3,646
41	Friends Siem Reap Reserves	Reserves	20,912	9,539	5,211	25,240
	TOTAL		244,900	926,268	723,968	447,200

## **Friends Laos**

	2020	2019
Number of Staff (31 Dec)	46	59
Total Income (US\$)	713,120	641,472
Total Expenses (US\$)	485,298	694,082
Administrative Costs	6%	5%





### Income Statement

for the year ending 31 Dec 2020

Friends Vientiane & Luang Prabang, Laos

INCOME	2020 (US\$)	2019 (US\$)	2020 ( <del>K</del> IP)	2019 ( <del>K</del> IP)
Training Business Income	54,454	175,383	494,169,544	1,543,368,604
Donor Funding	549,434	365,579	4,986,115,174	3,217,099,341
Earned Donor Funding	394,248	350,770	3,577,797,559	3,086,779,595
Unearned Donor Funding	155,187	14,809	1,408,317,615	130,319,746
Private Donations	77,962	15,593	707,501,000	137,221,519
Consultancies	0	5,660	0	49,812,314
Other Income	7,612	3,511	69,076,458	30,896,041
Internal Funding	23,659	75,745	214,704,175	666,556,800
TOTAL INCOME	713,120	641,472	6,471,566,351	5,644,954,619
EXPENSES	2020 (US\$)	2019 (US\$)	2020 ( <del>K</del> IP)	2019 ( <del>K</del> IP)
PERSONNEL				
International Staff	8,132	16,924	73,796,120	148,932,000
National Staff	216,223	278,215	1,962,225,824	2,448,296,030
Health Insurance	10,159	13,147	92,193,963	115,695,234
Severance / Indemnities	17,912	0	162,549,999	0
Miscellaneous	2,847	3,511	25,835,315	30,897,981
	255,273	311,798	2,316,601,221	2,743,821,245
DIRECT COSTS				
Hygiene costs	7,272	4,728	65,990,000	41,605,000
Medical costs	4,348	8,384	39,461,000	73,782,000
IEC Material	258	70	2,342,000	612,000
Clothing for Beneficiaries	578	1,171	5,249,000	10,302,000
Non-Formal Education materials	603	1,347	5,468,000	11,849,500
Food/Drink for Beneficiaries	33,894	42,381	307,588,500	372,949,500
Family/Support	7,396	3,643	67,119,500	32,059,000
Centre Supplies	4,940	5,678	44,826,500	49,969,000
Other Activity Costs	183	1,939	1,658,000	17,059,000
Family Reintegration Travel	1,858	4,642	16,862,000	40,847,500
Recreational Activity Support	1,264	3,146	11,473,540	27,688,035
Outreach Materials	390	835	3,542,500	7,351,000
School Reintegration Support	6,918	12,143	62,784,000	106,858,000
Vocational Training Materials	1,550	4,362	14,063,930	38,382,440
Job Placement Support	1,284	13,399	11,650,000	117,908,000
Micro-Enterprise Support	3,075	3,952	27,907,000	34,776,000
ChildSafe Materials	698	732	6,335,000	6,439,000
Foster Care Families	1,384	6,661	12,561,000	58,614,000

EXPENSES	2020 (US\$)	2019 (US\$)	2020 ( <del>K</del> IP)	2019 ( <del>K</del> IP)
Staff Uniforms	0	369	0	3,250,000
Independent Living	2,758	0	25,030,000	
Beneficiary Transport	1,572	0	14,262,000	
	82,223	119,580	746,173,470	1,052,300,975
EQUIPMENT/ASSETS				
IT/Computers	2,553	976	23,169,000	8,590,000
Furniture/Fittings	165	3,680	1,500,000	32,382,000
Vocational Training Equipment	0	627	0	5,516,000
Miscellaneous	61	880	550,000	7,740,000
	2,779	6,162	25,219,000	54,228,000
INDIRECT COSTS				
Communications	4,322	4,711	39,223,455	41,460,000
Transport/Gasoline	10,768	7,018	97,721,500	61,761,000
Maintenance/Renovations	2,740	11,187	24,862,000	98,449,800
Office Supplies	2,197	2,860	19,937,500	25,171,900
Rent & Utilities	32,210	51,380	292,306,043	452,146,889
External Audits	3,438	9,663	31,201,982	85,034,584
Advertising/Marketing	284	2,007	2,572,898	17,658,573
Miscellaneous	14,884	14,004	135,076,261	123,233,629
	70,843	102,831	642,901,639	904,916,375
TRAVEL & TRAINING				
Travel Costs	7,203	7,525	65,370,000	66,222,738
Staff Training	34	2,363	310,000	20,792,900
Workshops/ Research/ Assessments	7,036	262	63,854,000	2,303,000
	14,274	10,150	129,534,000	89,318,638
OTHER INCOME GENERATION COSTS				
Cost of Income Generation	23,512	65,474	213,367,803	576,171,097
Outlet Supplies	4,433	10,995	40,230,500	96,757,500
Franchise Fees	3,443	14,399	31,247,395	126,710,287
Staff Food costs	5,242	20,337	47,572,719	178,966,814
Training Uniforms	998	4,869	9,060,000	42,843,000
Miscellaneous	0	15	0	129,000
	37,628	116,088	341,478,417	1,021,577,698
PROGRAM SUPPORT				
Headquarter Support Costs	22,278	21,220	202,169,859	186,740,034
	22,278	21,220	202,169,859	186,740,034
CHILDSAFE ALLIANCE				
Appren	0	6,252	0	55,020,000
	0	6,252	0	55,020,000
TOTAL EXPENSES	485,298	694,082	4,404,077,606	6,107,922,965
NET INCOME	227,822	-52,610	2,067,488,745	-462,968,345
Retained funds b/f	47,173	109,761	415,123,195	878,091,540
Restated (exchange rate differences) EQUITY	45,744 273,566	99,783 47,173	0 2,482,611,940	0 415,123,195
	213,300		2,402,011,340	410,120,130

#### Statement of Financial Position as at 31 Dec 2020 Friends-International Vientiane & Luang Prabang, Laos

CURRENT ASSETS	2020 (US\$)	2019 (US\$)	2020 ( <del>K</del> IP)	2019 ( <del>K</del> IP)
Current Assets				
Cash & Bank	234,964	43,061	2,132,295,275	378,932,973
Prepayments	12,352	27,980	112,096,520	246,220,532
Accounts Receivable				
Funding Receivables	22,593	4,855	205,032,784	42,721,360
Training Receivables	2,351	6,539	21,333,924	57,545,067
Staff Loans	66	398	600,000	3,500,000
Guarantee Deposits	0	2,393	0	21,060,000
Miscellaneous	1,831	1,945	16,613,000	17,113,000
TOTAL ASSETS	274,157	87,170	2,487,971,504	767,092,932

LIABILITIES							
Current Liabilities							
Funding Payables	60	48	547,168	425,664			
Training Payables	0	39,948	0	351,544,073			
Tax Payable	530	0	4,812,396	0			
TOTAL LIABILITIES	591	39,997	5,359,564	351,969,737			

EQUITY	273,566	47,173	2,482,611,940	415,123,194
	210,000	47,175	2,402,011,340	410,120,134

#### Statement of Changes in Equity as at 31 Dec 2020 Friends Vientiane & Luang Prabang, Laos

#	FUND ACCOUNT ( <del>K</del> IP)	TYPE	OPENING <del>K</del>	INCOME <del>K</del>	EXPENSES <del>K</del>	CLOSING <del>K</del>
1	Friends N Stuff Khaiphaen	Training & Employment	-25,501,760	4,263,500	5,814,000	-27,052,260
2	Friends N Stuff Makphet	Training & Employment	174,220,898	3,377,900	-5,368,000	182,966,798
3	Khaiphaen Vocational Training	Training & Employment	-41,348,122	386,242,608	351,254,411	-6,359,925
4	Lao Cookbook	Training & Employment	210,212,877	7,532,000	55,072,749	162,672,128
5	Mechanics Vocational Training	Training & Employment	-76,005,609	10,579,500	-6,673,500	-58,752,609
6	Mini Makphet Vocational Training	Training & Employment	-39,457,187	89,835,900	4,718,598	45,660,116
7	Ami(e)s	Donor Funding	22,150,108	71,521,250	93,671,358	0
8	British Embassy	Donor Funding	-19,025,330	28,384,885	9,359,555	0
9	Foundation Juniclair	Donor Funding	0	242,897,962	91,864,564	151,033,398
10	Friends Deutschland	Donor Funding	0	21,804,438	0	21,804,438
11	If International Foundation	Donor Funding	0	44,000,000	44,000,000	0
12	Orr Family Foundation	Donor Funding	0	313,500,000	205,476,841	108,023,159
13	The Cold Mountain Fund of RSF Social Finance	Donor Funding	0	235,400,000	212,460,717	22,939,283
14	Footprints Fundraising Inc	Donor Funding	0	88,888,800	83,100,301	5,788,499
15	Friends France	Donor Funding	-35,092,051	110,018,920	74,926,869	0
16	Gisela Stichting	Donor Funding	2,466,395	179,280,000	64,657,792	117,088,603
17	Give2Asia	Donor Funding	0	90,950,000	41,858,545	49,091,455
18	Kadoorie Foundation	Donor Funding	-24,002,686	709,508,068	600,451,907	85,053,475
19	Luxembourg Development Cooperation	Donor Funding	-97,705,677	100,881,179	3,175,502	0
20	Responsible Travel	Donor Funding	-25,169,199	33,099,840	7,930,641	0
21	Save the Children	Donor Funding	-23,441,354	23,161,354	-280,000	0
22	SeCoDév	Donor Funding	338,467,701	1,099,101,600	818,151,375	619,417,926
23	Spellbrook Foundation	Donor Funding	93,785,034	306,773,250	245,990,214	154,568,070
24	The Fresh Leaf Charitable Foundation	Donor Funding	0	205,032,784	0	205,032,784
25	UNICEF Laos	Donor Funding	-119,477,549	925,629,844	799,992,295	6,160,000

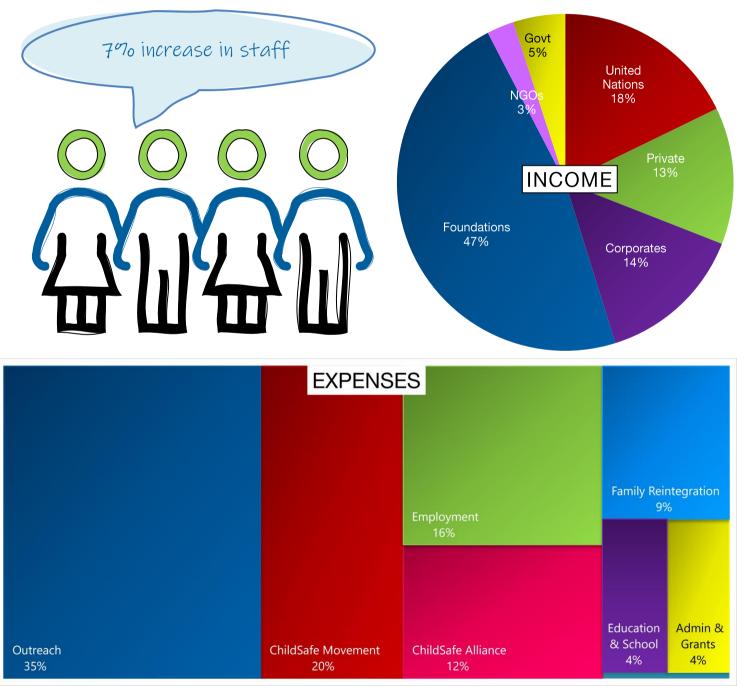
#	FUND ACCOUNT ( <del>K</del> IP)	TYPE	OPENING <del>K</del>	INCOME <del>K</del>	EXPENSES <del>K</del>	CLOSING <del>K</del>
26	UNODC	Donor Funding	0	156,281,000	13,771,043	142,509,957
27	Abercrombie & Kent Philanthropy	Private	46,681,360	0	46,681,360	0
28	Allan Murray Jones	Private	10,723,819	0	10,723,819	0
29	Anonymous Hong Kong Donor	Private	0	683,936,000	217,933,271	466,002,729
30	Fund for Education (Steven Prusky)	Private	0	22,000,000	22,000,000	0
31	Jane	Private	17,600,000	0	17,600,000	0
32	Friends Laos Reserves	Reserves	25,041,527	277,683,769	273,761,380	28,963,916
	TOTAL		415,123,195	6,471,566,351	4,404,077,606	2,482,611,940

#	FUND ACCOUNT (US\$)	TYPE	OPENING \$	INCOME \$	EXPENSES \$	CLOSING \$
1	Friends N Stuff Khaiphaen	Training & Employment	-2,810	470	641	-2,981
2	Friends N Stuff Makphet	Training & Employment	19,198	372	-592	20,162
3	Khaiphaen Vocational Training	Training & Employment	-4,556	42,561	38,706	-701
4	Lao Cookbook	Training & Employment	23,164	830	6,069	17,925
5	Mechanics Vocational Training	Training & Employment	-8,375	1,166	-735	-6,474
6	Mini Makphet Vocational Training	Training & Employment	-4,348	9,899	520	5,031
7	Ami(e)s	Donor Funding	2,441	7,881	10,322	0
8	British Embassy	Donor Funding	-2,096	3,128	1,031	0
9	Foundation Juniclair	Donor Funding	0	26,766	10,123	16,643
10	Friends Deutschland	Donor Funding	0	2,403	0	2,403
11	If International Foundation	Donor Funding	0	4,848	4,848	0
12	Orr Family Foundation	Donor Funding	0	34,545	22,642	11,903
13	The Cold Mountain Fund of RSF Social Finance	Donor Funding	0	25,939	23,412	2,528
14	Footprints Fundraising Inc	Donor Funding	0	9,795	9,157	638
15	Friends France	Donor Funding	-3,867	12,123	8,256	0
16	Gisela Stichting	Donor Funding	272	19,755	7,125	12,902
17	Give2Asia	Donor Funding	0	10,022	4,613	5,410
18	Kadoorie Foundation	Donor Funding	-2,645	78,183	66,165	9,372
19	Luxembourg Development Cooperation	Donor Funding	-10,766	11,116	350	0
20	Responsible Travel	Donor Funding	-2,773	3,647	874	0
21	Save the Children	Donor Funding	-2,583	2,552	-31	0

#	FUND ACCOUNT (US\$)	TYPE	OPENING \$	INCOME \$	EXPENSES \$	CLOSING \$
22	SeCoDév	Donor Funding	37,297	121,113	90,154	68,255
23	Spellbrook Foundation	Donor Funding	10,334	33,804	27,106	17,032
24	The Fresh Leaf Charitable Foundation	Donor Funding	0	22,593	0	22,593
25	UNICEF Laos	Donor Funding	-13,166	101,998	88,153	679
26	UNODC	Donor Funding	0	17,221	1,517	15,704
27	Abercrombie & Kent Philanthropy	Private	5,144	0	5,144	0
28	Allan Murray Jones	Private	1,182	0	1,182	0
29	Anonymous Hong Kong Donor	Private	0	75,365	24,015	51,350
30	Fund for Education (Steven Prusky)	Private	0	2,424	2,424	0
31	Jane Berkey & Scott Chaney	Private	1,939	0	1,939	0
32	Friends Laos Reserves	Reserves	2,759	30,599	30,167	3,192
	TOTAL		45,744	713,120	485,298	273,566

# **Friends Thailand**

	2020	2019
Number of Staff (31 Dec)	15	14
Total Income (US\$)	514,196	417,882
Total Expenses (US\$)	400,314	419,413
Administrative Costs	4%	5%



### Income Statement

for the year ending 31 Dec 2020 Friends Bangkok & Aranyaprathet/Poipet, Thailand

INCOME	2020 (US\$)	2019 (US\$)	2020 (TH฿)	2019 (TH₿)
Donor Funding	444,534	330,533	13,336,029	10,246,527
Earned Donor Funding	326,980	297,636	9,809,397	9,226,710
Unearned Donor Funding	117,554	32,897	3,526,632	1,019,816
Private Donations	53,498	5,753	1,604,954	178,334
Consultancies	4,714	73,775	141,405	2,287,029
Other Income	8,887	868	266,618	26,894
Internal Funding	2,563	6,953	76,882	215,556
TOTAL INCOME	514,196	417,882	15,425,888	12,954,340
EXPENSES	2020 (US\$)	2019 (US\$)	2020 (TH₿)	2019 (THB)
PERSONNEL				
International Staff	39,277	34,500	1,178,320	1,069,492
National Staff	145,621	159,097	4,368,638	4,932,002
Health Insurance	3,570	6,282	107,108	194,746
Stipends	11,355	0	340,646	0
Miscellaneous	2,433	16,968	73,000	525,995
	202,257	216,846	6,067,712	6,722,235
DIRECT COSTS				
Hygiene costs	11,287	1,156	338,606	35,831
Medical costs	4,012	3,491	120,366	108,215
IEC Material	3,485	935	104,561	29,000
Non-Formal Education materials	363	878	10,880	27,210
Food/Drink for Beneficiaries	12,403	2,891	372,097	89,614
Family/Support	31,647	1,737	949,404	53,849
Centre Supplies	324	581	9,718	18,003
Other Activity Costs	126	1,020	3,775	31,602
Family Reintegration Travel	16	2,883	472	89,365
Recreational Activity Support	643	6,475	19,301	200,715
Outreach Materials	518	1,103	15,554	34,188
School Reintegration Support	8,438	6,124	253,134	189,849
Vocational Training Materials	4,047	1,716	121,424	53,195
Job Placement Support	4,198	28,289	125,936	876,956
Micro-Enterprise Support	2,392	4,016	71,770	124,498
ChildSafe Materials	6,090	14,103	182,689	437,191
Beneficiary Transport	23	0	700	0
Beneficiary Trainings / Meetings	835	0	25,041	0

EXPENSES	2020 (US\$)	2019 (US\$)	2020 (TH₿)	2019 (THB)
Community Event Costs	1,781	0	53,430	0
	92,629	77,396	2,778,858	2,399,281
EQUIPMENT/ASSETS				
IT/Computers	3,073	771	92,190	23,900
Furniture/Fittings	53	0	1,590	0
Miscellaneous	271	191	8,119	5,925
	3,397	962	101,899	29,825
INDIRECT COSTS				
Communications	2,739	3,037	82,170	94,151
Transport/Gasoline	9,824	11,030	294,731	341,923
Maintenance/Renovations	675	664	20,238	20,583
Office Supplies	2,296	2,044	68,870	63,363
Rent & Utilities	16,216	20,318	486,489	629,847
External Audits	5,334	2,776	160,021	86,053
Advertising/Marketing	27	312	800	9,683
Miscellaneous	2,975	2,365	89,256	73,304
	40,086	42,545	1,202,576	1,318,907
TRAVEL & TRAINING				
Travel Costs	10,674	17,792	320,235	551,537
Staff Training	0	593	0	18,374
Workshops/ Research/ Assessments	3,606	21,044	108,173	652,365
	14,280	39,428	428,408	1,222,276
PROGRAM SUPPORT				
Headquarter Support Costs	33,848	36,013	1,015,448	1,116,390
	33,848	36,013	1,015,448	1,116,390
CHILDSAFE ALLIANCE - SUB-GRANT	S			
Bahay Tuluyan (Philippines)	13,817	6,222	414,508	192,880
	13,817	6,222	414,508	192,880
TOTAL EXPENSES	400,314	419,413	12,009,407	13,001,795
NET INCOME	113,883	-1,531	3,416,481	-47,455
Retained funds b/f	143,765	128,691	4,456,718	4,504,172
Restated (exchange rate differences)	148,557	145,296	0	0
EQUITY	262,440	143,765	7,873,198	4,456,718

#### Statement of Financial Position as at 31 Dec 2020 Friends Bangkok & Aranyaprathet/Poipet, Thailand

ASSETS	2020 (US\$)	2019 (US\$)	2020 (THB)	2019 (TH฿)
Current Assets				
Cash & Bank	266,001	150,690	7,980,027	4,671,395
Project Advances	4,485	97	134,563	3,000
Sub-Grant Advances	0	3,326	0	103,091
Accounts Receivable				
Funding Receivables	0	8,708	0	269,939
Guarantee Deposits	2,693	5,358	80,800	166,100
Miscellaneous	439	1,550	13,164	48,050
TOTAL ASSETS	273,618	169,728	8,208,554	5,261,575

LIABILITIES				
Current Liabilities				
Funding Payables	9,594	23,284	287,835	721,817
Tax Payable	324	320	9,717	9,910
Miscellaneous	529	1,530	15,858	47,439
Withholding Tax	67	137	1,995	4,242
Social Security Payable	665	692	19,950	21,450
TOTAL LIABILITIES	11,179	25,963	335,355	804,857

EQUITY	262,440	143,765	7,873,198	4,456,718

### Statement of Changes in Equity

as at 31 Dec 20

#### Friends Bangkok & Aranyaprathet/Poipet, Thailand

#	FUND ACCOUNT	LOCATION	TYPE	OPENING (B)	INCOME (B)	EXPENSE (฿)	CLOSING (B)
1	Association for the Promotion and Development of Lifelong Learning	Bangkok	Consultancy	27,902	0	27,902	0
2	Department of Children & Youth	Bangkok	Consultancy	52,556	0	52,556	0
3	Mahidol University	Bangkok	Consultancy	-27,073	0	31,593	-58,666
4	Youth Career Initiative	Bangkok	Consultancy	49,534	31,420	80,954	0
5	Avery Denisson Foundation	Bangkok	Donor Funding	0	1,240,000	409,418	830,582
6	Credit Suisse APAC Foundation Limited	Bangkok	Donor Funding	1,164,448	1,952,030	1,818,137	1,298,341
7	Embassy of Switzerland	Bangkok	Donor Funding	460,000	0	439,318	20,682
8	Equitable Education Fund	Bangkok	Donor Funding	0	771,500	418,358	353,142
9	EXO Foundation	Bangkok	Donor Funding	25,036	0	25,036	0
10	Fondation Juniclair	Bangkok	Donor Funding	0	82,872	82,872	0
11	If International Foundation	Bangkok	Donor Funding	0	159,050	159,050	0
12	Mad Monkey Hotel	Bangkok	Donor Funding	124,567	0	124,567	0
13	Orr Family Foundation	Bangkok	Donor Funding	0	1,068,750	719,116	349,634
14	UNICEF Thailand	Bangkok	Donor Funding	-48,726	2,551,977	2,211,685	291,566
15	World Childhood Foundation	Bangkok	Donor Funding	151,983	2,988,273	2,829,569	310,687
16	FI HQ Funding – COVID-19	Bangkok	Private Donation	0	52,258	48,000	4,258
17	Albrecht Kiesow Foundation	Bangkok	Private Donation	0	1,000,000	240,503	759,497
18	Thailand Rural Reconstruction Movement Under the Royal Patronage	Bangkok	Private Donation	0	41,394	41,394	0
19	Caritas Switzerland	Aran	Donor Funding	0	294,595	136,765	157,830
20	Damnok Toek	Aran	Donor Funding	0	75,984	73,011	2,973
21	Fondation Juniclair	Aran	Donor Funding	0	48,000	48,000	0
22	Gisela Stichting	Aran	Donor Funding	0	322,200	153,578	168,622
23	If International Foundation	Aran	Donor Funding	0	159,050	159,050	0

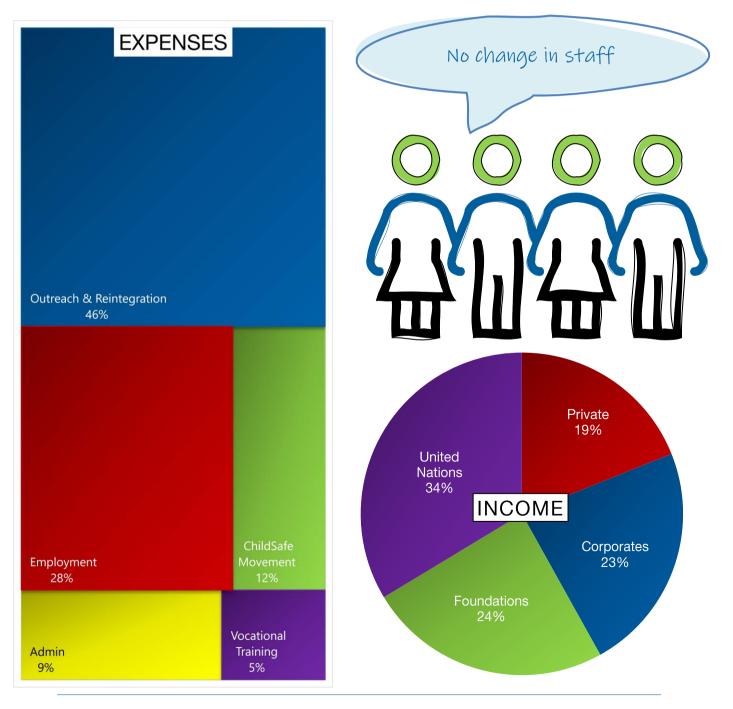
#	FUND ACCOUNT	LOCATION	TYPE	OPENING (B)	INCOME (B)	EXPENSE (B)	CLOSING (B)
24	The Cold Mountain Fund of RCF Social Finance	Aran	Donor Funding	0	600,000	211,808	388,192
25	Smart Axiata. Co Ltd	Aran	Donor Funding	0	244,570	244,570	0
26	UNICEF Thailand	Aran	Donor Funding	0	193,487	193,487	0
27	World Childhood Foundation	Aran	Donor Funding	0	613,856	578,983	34,873
28	FI HQ Funding – COVID-19	Aran	Private Donation	0	32,661	32,661	0
29	Anonymous Donation via Dragonfly Asia-Pacific Limited	Aran	Private Donation	0	412,146	281,624	130,522
30	Teresa Orr	Aran	Private Donation	0	48,645	0	48,645
31	Friends Thailand Reserves	Reserves	Reserves	2,476,490	441,170	135,842	2,781,818
	FUND BALANCE			4,456,718	15,425,888	12,009,407	7,873,198

#	FUND ACCOUNT	LOCATION	TYPE	OPENING (\$)	INCOME (\$)	EXPENSE (\$)	CLOSING (\$)
1	Association for the Promotion and Development of Lifelong Learning	Bangkok	Consultancy	930	0	930	0
2	Department of Children & Youth	Bangkok	Consultancy	1,752	0	1,752	0
3	Mahidol University	Bangkok	Consultancy	-902	0	1,053	-1,956
4	Youth Career Initiative	Bangkok	Consultancy	1,651	1,047	2,698	0
5	Avery Denisson Foundation	Bangkok	Donor Funding	0	41,333	13,647	27,686
6	Credit Suisse APAC Foundation Limited	Bangkok	Donor Funding	38,815	65,068	60,605	43,278
7	Embassy of Switzerland	Bangkok	Donor Funding	15,333	0	14,644	689
8	Equitable Education Fund	Bangkok	Donor Funding	0	25,717	13,945	11,771
9	EXO Foundation	Bangkok	Donor Funding	835	0	835	0
10	Fondation Juniclair	Bangkok	Donor Funding	0	2,762	2,762	0
11	If International Foundation	Bangkok	Donor Funding	0	5,302	5,302	0
12	Mad Monkey Hotel	Bangkok	Donor Funding	4,152	0	4,152	0
13	Orr Family Foundation	Bangkok	Donor Funding	0	35,625	23,971	11,654
14	UNICEF Thailand	Bangkok	Donor Funding	-1,624	85,066	73,723	9,719
15	World Childhood Foundation	Bangkok	Donor Funding	5,066	99,609	94,319	10,356
16	FI HQ Funding – COVID-19	Bangkok	Private Donation	0	1,742	1,600	142
17	Albrecht Kiesow Foundation	Bangkok	Private Donation	0	33,333	8,017	25,317

#	FUND ACCOUNT	LOCATION	TYPE	OPENING (\$)	INCOME (\$)	EXPENSE (\$)	CLOSING (\$)
18	Thailand Rural Reconstruction Movement Under The Royal Patronage	Bangkok	Private Donation	0	1,380	1,380	0
19	Caritas Switzerland	Aran	Donor Funding	0	9,820	4,559	5,261
20	Damnok Toek	Aran	Donor Funding	0	2,533	2,434	99
21	Fondation Juniclair	Aran	Donor Funding	0	1,600	1,600	0
22	Gisela Stichting	Aran	Donor Funding	0	10,740	5,119	5,621
23	If International Foundation	Aran	Donor Funding	0	5,302	5,302	0
24	The Cold Mountain Fund of RCF Social Finance	Aran	Donor Funding	0	20,000	7,060	12,940
25	Smart Axiata Co. Ltd	Aran	Donor Funding	0	8,152	8,152	0
26	UNICEF Thailand	Aran	Donor Funding	0	6,450	6,450	0
27	World Childhood Foundation	Aran	Donor Funding	0	20,462	19,299	1,162
28	FI HQ Funding – COVID-19	Aran	Private Donation	0	1,089	1,089	0
29	Anonymous Donation via Dragonfly Asia-Pacific Limited	Aran	Private Donation	0	13,738	9,387	4,351
30	Teresa Orr	Aran	Private Donation	0	1,622	0	1,622
31	Friends Thailand Reserves	Reserves	Reserves	82,550	14,706	4,528	92,727
	FUND BALANCE			148,557	514,196	400,314	262,440

# **Friends Indonesia**

	2020	2019
Number of Staff (31 Dec)	11	11
Total Income (US\$)	180,297	207,878
Total Expenses (US\$)	135,948	199,425
Administrative Costs	9%	4%



#### Income Statement for the year ending 31 Dec 2020 Friends Jakarta, Indonesia

INCOME	2020 (US\$)	2019 (US\$)	2020 (IDR)	2019 (IDR)
Donor Funding	146,158	178,863	2,046,207,732	2,504,088,332
Earned Donor Funding	105,105	177,688	1,471,469,421	2,487,637,113
Unearned Donor Funding	41,053	1,175	574,738,311	16,451,219
Private Donations	32,761	714	458,647,695	10,000,000
Consultancies	660	27,297	9,245,984	382,156,054
Other Income	718	1,003	10,049,898	14,046,585
TOTAL INCOME	180,297	207,878	2,524,151,309	2,910,290,971
EXPENSES	2020 (US\$)	2019 (US\$)	2020 (IDR)	2019 (IDR)
PERSONNEL				
Staff Salaries	62,623	58,187	876,719,114	814,620,442
Health Insurance	5,174	4,567	72,438,999	63,939,959
Miscellaneous	139	646	1,950,000	9,037,500
	67,936	63,400	951,108,113	887,597,901
DIRECT COSTS				
Hygiene costs	9,856	465	137,983,910	6,505,100
Medical costs	493	472	6,907,500	6,609,250
IEC Material	0	5,320	0	74,485,000
Non-Formal Education materials	208	438	2,909,231	6,137,500
Food/Drink for Beneficiaries	402	2,176	5,632,340	30,466,875
Family Support	12,154	195	170,149,452	2,725,200
Centre Supplies	258	1,069	3,612,100	14,972,800
Other Activity Costs	73	521	1,029,900	7,297,200
Family Reintegration Travel	620	205	8,680,000	2,876,000
Recreational Activity Support	1,172	0	16,405,600	0
Outreach Materials	262	2,756	3,664,982	38,590,241
School Reintegration Support	548	952	7,678,000	13,334,600
Vocational Training Support	543	749	7,600,000	10,491,000
Job Placement Support	754	0	10,552,000	0
ChildSafe Materials	1,551	874	21,712,050	12,231,500
Staff Uniforms	0	939	0	13,150,000
Micro-Enterprise Support	3,540	2,494	49,562,000	34,915,200
Beneficiary Transport	795	0	11,124,700	0
Beneficiary Trainings / Meetings	3,568	0	49,955,400	0
	36,797	19,628	515,159,165	274,787,466

EXPENSES	2020 (US\$)	2019 (US\$)	2020 (IDR)	2019 (IDR)
EQUIPMENT/ASSETS				
IT/Computers	2,537	6,049	35,520,000	84,690,000
Vehicles	0	1,341	0	18,774,000
Furniture/Fittings	1,205	553	16,871,800	7,741,099
Miscellaneous	460	2,721	6,440,000	38,097,312
	4,202	10,664	58,831,800	149,302,411
INDIRECT COSTS				
Communications	2,707	2,103	37,892,254	29,439,323
Transport/Gasoline	3,477	2,762	48,675,900	38,663,590
Maintenance/Renovations	737	1,853	10,318,000	25,946,160
Office Supplies	1,803	2,262	25,247,610	31,673,300
Rent & Utilities	7,956	8,879	111,385,421	124,312,964
External Audits	1,286	1,071	18,000,000	15,000,000
Miscellaneous	836	3,841	11,704,154	53,775,116
	18,802	22,772	263,223,339	318,810,453
TRAVEL & TRAINING				
Travel Costs	43	28,415	606,000	397,809,986
Workshops & Assessments	254	35,022	3,552,000	490,305,603
Staff Training	0	44	0	616,000
Board Meetings	0	1,870	0	26,179,267
	297	65,351	4,158,000	914,910,856
PROGRAM SUPPORT				
Headquarter Support Costs	7,913	17,610	110,785,519	246,541,473
	7,913	17,610	110,785,519	246,541,473
TOTAL EXPENSES	135,948	199,425	1,903,265,936	2,791,950,561
NET INCOME	44,349	8,453	620,885,373	118,340,411
Retained funds b/f	25,993	17,540	363,904,756	245,564,345
EQUITY	70,342	25,993	984,790,129	363,904,756

#### Statement of Financial Position as at 31 Dec 2020 Friends Jakarta, Indonesia

CURRENT ASSETS	2020 (US\$)	2019 (US\$)	2020 (IDR)	2019 (IDR)
Current Assets				
Cash & Bank	49,574	43,943	694,035,199	615,204,742
Project Advances	196	0	2,750,000	0
Prepayments	1,643	0	23,000,000	0
Accounts Receivable				
Funding Receivables	184	0	2,578,940	0
Staff Loan Receivables	5,352	1,643	74,925,868	23,000,000
Guarantee Deposits	714	714	10,000,000	10,000,000
Miscellaneous	13,568	7	189,946,788	91,000
TOTAL ASSETS	71,231	46,307	997,236,795	648,295,742

LIABILITIES							
Current Liabilities							
Funding Payables	0	18,647	0	261,054,933			
Tax Payable	187	98	2,621,833	1,368,758			
Miscellaneous	21	1,569	297,000	21,967,295			
Social Security Payable68109,527,8340							
TOTAL LIABILITIES	889	20,314	12,446,667	284,390,987			

EQUITY 70,342 25,993 984,790,129 363,904,756
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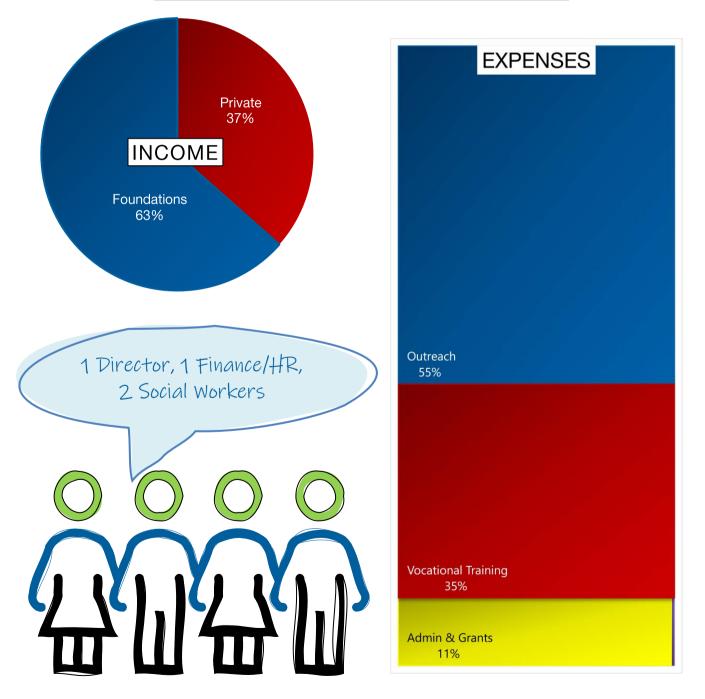
#### Statement of Changes in Equity as at 31 Dec 2020 Friends Jakarta, Indonesia

#	FUND ACCOUNT	TYPE	OPENING (IDR)	INCOME (IDR)	EXPENSES (IDR)	CLOSING (IDR)
1	Boeing	Donor Funding	0	580,000,000	34,316,019	545,683,981
2	Ishk Tolaram Foundation	Donor Funding	130,233,438	616,923,135	747,156,573	0
3	UNICEF Indonesia	Donor Funding	-14,719,430	849,284,596	689,996,829	144,568,337
4	Paul Newfield	Private Donation	0	168,000,000	142,736,422	25,263,578
5	Sovia	Private Donation	10,000,000	60,000,000	40,000,000	30,000,000
6	Friends Indonesia Reserves	Reserves	238,390,749	249,943,578	249,060,094	239,274,232
	TOTAL		363,904,756	2,524,151,309	1,903,265,936	984,790,129

#	FUND ACCOUNT	TYPE	OPENING (US\$)	INCOME (US\$)	EXPENSES (US\$)	CLOSING (US\$)
1	Boeing	Donor Funding	0	41,429	2,451	38,977
2	Ishk Tolaram Foundation	Donor Funding	9,302	44,066	53,368	0
3	UNICEF Indonesia	Donor Funding	-1,051	60,663	49,285	10,326
4	Paul Newfield	Private Donation	0	12,000	10,195	1,805
5	Sovia	Private Donation	714	4,286	2,857	2,143
6	Friends Indonesia Reserves	Reserves	17,028	17,853	17,790	17,091
	TOTAL		25,993	180,297	135,948	70,342

# **Friends Myanmar**

	2020
Number of Staff (31 Dec)	4
Total Income (US\$)	33,249
Total Expenses (US\$)	11,924
Administrative Costs	9%



Income Statement for the year ending 31 Dec 2020 Friends Yangon, Myanmar

INCOME	2020 (US\$)	2020 (MMK)
Donor Funding	960	1,343,384
Private Donations & Other Income	612	856,697
Internal Funding	31,677	44,348,300
TOTAL INCOME	33,249	46,548,381
EXPENSES		
Staff Salaries	5,494	7,691,363
Health Insurance & Recruitment	441	617,500
Family / Food / Hygiene Support	146	204,350
Beneficiary Trainings / Meetings	1,000	1,400,000
IT/Computers	1,414	1,980,000
Rent & Utilities	113	158,110
Running Costs	688	962,552
Headquarter Support Costs	2,628	3,679,307
TOTAL EXPENSES	11,924	16,693,182
NET INCOME	21,325	29,855,198

## Statement of Financial Position

as at 31 Dec 2020

#### Friends Yangon, Myanmar

CURRENT ASSETS		2020 (US\$)	2020 (MMK)
Сι	urrent Assets		
	Cash & Bank	24,025	33,634,638
Т	OTAL ASSETS	24,025	33,634,638

LIABILITIES		
Current Liabilities		
Funding Payables	2,700	3,779,439
TOTAL LIABILITIES	2,700	3,779,439

EQUITY	21,325	29,855,198

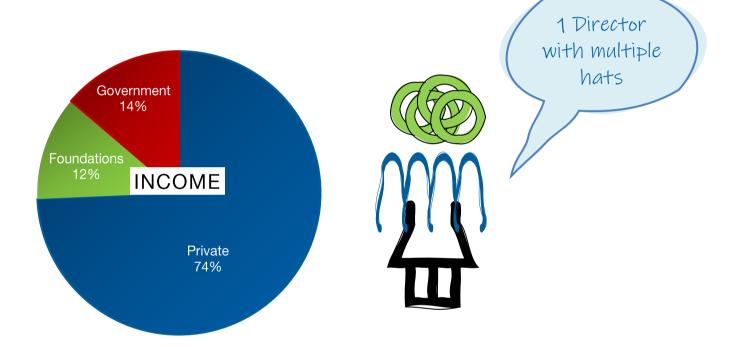
#### Statement of Changes in Equity as at 31 Dec 2020 Friends Yangon, Myanmar

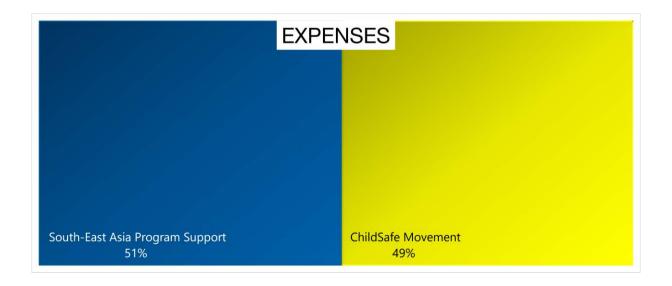
#	FUND ACCOUNT	TYPE	OPENING (MMK)	INCOME (MMK)	EXPENSES (MMK)	CLOSING (MMK)
1	Planeterra International Foundation	Donor Funding	0	1,343,384	1,343,384	0
2	FI HQ - COVID–19 donations	Internal Funding	0	7,210,407	2,670,862	4,539,546
3	Skoll Foundation /FI	Internal Funding	0	28,208,000	3,692,427	24,515,573
4	Teresa Orr / FI	Internal Funding	0	8,929,893	8,929,893	0
5	Friends Myanmar Reserves	Reserves	0	856,697	56,616	800,081
	TOTAL		0	46,548,381	16,693,182	29,855,198

#	FUND ACCOUNT	TYPE	OPENING (US\$)	INCOME (US\$)	EXPENSES (US\$)	CLOSING (US\$)
1	Planeterra International Foundation	Donor Funding	0	960	960	0
2	FI HQ - COVID–19 donations	Internal Funding	0	5,150	1,908	3,243
3	Skoll Foundation / FI	Internal Funding	0	20,149	2,637	17,511
4	Teresa Orr / FI	Internal Funding	0	6,378	6,378	0
5	Friends Myanmar Reserves	Reserves	0	612	40	571
	TOTAL		0	33,249	11,924	21,325

## **Friends Suisse**

	2020
Number of Staff (31 Dec)	1
Total Income (US\$)	142,720
Total Expenses (US\$)	137,540
Administrative Costs	0%





#### Income Statement for the year ending 31 Dec 2020

### Friends Genève, Switzerland

INCOME	2020 (US\$)	2020 (CHF)
Donor Funding	25,258	22,733
Private Donations	107,856	97,070
Consultancies	1,180	1,062
Internal Funding	8,426	7,583
TOTAL INCOME	142,720	128,448

EXPENSES		
PERSONNEL		
Staff Salaries	50,222	45,200
Health Insurance	8,505	7,655
	58,727	52,855
INDIRECT COSTS		
Communications	172	155
Rent & Utilities	1,795	1,616
External Audits	5,500	4,950
Miscellaneous	1,345	1,211
	8,812	7,931
Friends Siem Reap	19,333	17,400
Headquarter Support Costs	50,667	45,601
	70,001	63,001
TOTAL EXPENSES	137,540	123,786
NET INCOME	5,180	4,662
Retained funds b/f	4,297	3,867
EQUITY	9,476	8,529

### Statement of Financial Position as at 31 Dec 2020

#### Friends Genève, Switzerland

CURRENT ASSETS	2020 (US\$)	2020 (CHF)
Current Assets		
Cash & Bank	28,076	25,269
Health Insurance Receivables	416	375
TOTAL ASSETS	28,492	25,643

LIABILITIES		
Current Liabilities		
Funding Payables	75	67
Social Security Payables	1,209	1,088
Miscellaneous	2,389	2,150
Deferred Income	15,343	13,809
TOTAL LIABILITIES	19,016	17,114

EQUITY	9,476	8,529
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#### Statement of Changes in Equity as at 31 Dec 2020 Friends Genève, Switzerland

#	FUND ACCOUNT	TYPE	OPENING (CHF)	INCOME (CHF)	EXPENSES (CHF)	CLOSING (CHF)
1	Friends Suisse Reserves	Reserves	3,867	98,132	95,118	6,881
2	Arab Gulf Programme for Development	Donor Funding	0	4,133	4,133	0
3	Ville De Geneve	Donor Funding	0	18,600	18,600	0
4	FI HQ Internal Funding Internal Fur		0	7,583	5,936	1,647
	TOTAL		3,867	128,448	123,786	8,529

#	FUND ACCOUNT	TYPE	OPENING (US\$)	INCOME (US\$)	EXPENSES (US\$)	CLOSING (US\$)
1	Friends Suisse Reserves	Reserves	4,297	109,036	105,686	7,646
2	Arab Gulf Programme for Development	Donor Funding	0	4,592	4,592	0
3	Ville De Geneve	Donor Funding	0	20,667	20,667	0
4	FI HQ Internal Funding	Internal Funding	0	8,426	6,595	1,830
	TOTAL		4,297	142,720	137,540	9,476

## **Annual Budget 2021**

PROJECT	HQ	Friends Phnom Penh	Mith Samlanh	Friends Siem Reap	Friends Thailand	Friends Laos	Friends Indonesia	Friends Myanmar	Friends Suisse	GRAND TOTAL US\$
Outreach & Drop-in Centres	\$0	\$0	\$637,120	\$167,583	\$171,489	\$55,627	\$30,905	\$17,869	\$0	\$1,080,592
Residential Services & Family Reintegration	\$0	\$0	\$206,917	\$114,022	\$4,271	\$118,918	\$0	\$5,150	\$0	\$449,279
Education & School Reintegration	\$0	\$0	\$174,197	\$93,355	\$19,452	\$23,902	\$0	\$0	\$0	\$310,906
Vocational Training & Employment	\$0	\$0	\$678,302	\$472,590	\$133,747	\$185,397	\$28,120	\$33,705	\$0	\$1,531,860
Friends Futures Factory	\$115,731	\$0	\$0	\$25,800	\$0	\$0	\$0	\$0	\$0	\$141,531
ChildSafe Movement	\$87,302	\$4,442	\$10,440	\$28,877	\$85,027	\$39,780	\$14,465	\$2,163	\$210,580	\$483,075
ChildSafe Alliance & Sub- grants	\$136,079	\$760,582	\$0	\$0	\$5,909	\$0	\$0	\$0	\$0	\$902,570
Core Program Costs	\$168,455	\$0	\$74,120	\$59,201	\$100,959	\$43,922	\$39,221	\$25,011	\$0	\$510,889
Technical Support & Coordination	\$349,313	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$349,313
Monitoring, Evaluation & Learning	\$60,064	\$0	\$24,050	\$6,540	\$0	\$23,324	\$11,586	\$0	\$0	\$125,565
Communications & Design	\$115,473	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$115,473
Grants & Fundraising	\$136,205	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$136,205
Finance/ Admin / HR	\$247,750	\$0	\$81,158	\$36,990	\$24,155	\$36,016	\$3,621	\$3,410	\$0	\$433,100
GRAND TOTAL	\$1,416,372	\$765,023	\$1,886,304	\$1,004,958	\$545,008	\$526,886	\$127,918	\$87,308	\$210,580	\$6,570,356