



*#finance #job #recruitment #NGO #vouchers #grantsmanagement #recruitment #EverydayHeroes*

## Hello from Friends-International We are looking for **FINANCE OFFICER**



Are you looking for new finance job opportunity? Up a challenge? Would you like to use your skills in supporting our teams to save lives and build futures of children & youth?

If you answered 'yes' then you may just be the person we need.

Have a look and see if you're a good fit!

- You're experienced in NGO accounting, finance systems, QuickBooks, and financial reporting
- You're knowledgeable about working with institutional donors such as UNICEF, EU, DFID, Global Fund and international fund agency, etc.
- You can manage budgets, forecasts and variance analysis.
- You're experienced in working with NGO partners, in capacity building, coaching, managing sub-grants, checking partners' financial reports, carrying out spot checks, and consolidating donor financial reports.
- You're excited to support project managers in finance policy and procedures compliance their implementation of key projects effectively
- You have ability to prioritize task and work independently

- You enjoy interacting with external partners and other office locations while providing any needed support
- You have highly developed cultural awareness and ability to work well in an international environment with people from diverse backgrounds and cultures.
- You are experience dial/work with Auditor for project Audit or Global Audit
- You are good at problem-solving
- You are a native Khmer speaker and your English is excellent, and you can't wait to work with other finance counterparts across the South-East Asian region, and beyond.

Our Finance team in head office is expanding and we are looking for new team members with diverse finance background. We partner with many NGO's across Cambodia and beyond, and we would like someone to ensure smooth administration of our grants and partner grants. This includes providing training, coaching and support to partners on financial and procurement guidelines, compiling financial reports and distributing funds to partners.

You would be working alongside an international and multidisciplinary team ensuring high level of accuracy and transparency in our financial systems. We'd love to hear from someone who has already proven themselves in the finance area and who is willing to gain new experiences!

Sounds good? Awesome! Please email your CV and Cover letter with salary expectations to [hr@friends-international.org](mailto:hr@friends-international.org) and let's talk more.

All applicants will undergo an extensive background check in compliance with our Child/Beneficiary Protection Policy and PSEA Policy

*Friends team*

