



[#finance](#) [#job](#) [#Bangkok](#) [#recruitment](#) [#NGO](#) [#vouchers](#) [#grantsmanagement](#)  
[#EverydayHeroes](#)

## Hello from Friends-International We are looking for a **FINANCE OFFICER**



Are you feeling stuck in a routine finance job? Looking for a meaningful finance role that is rewarding and fulfilling? Interested in joining a forward-thinking, ambitious team that supports young people and families to build their futures?

If you answered 'yes' then you may just be the person we need.

Have a look and see if you're a good fit!

- You're experienced in NGO accounting, finance systems, QuickBooks, and financial reporting
- You're knowledgeable about working with institutional donors such as UNICEF, EU, Global Fund, DFID etc.
- You're experienced in compiling financial reports, carrying out spot checks, and consolidating donor financial reports
- You're excited to support project managers in finance policy and procedures
- You love working to deadlines and have no problem under pressure (there will never be a dull moment!)
- You enjoy interacting with people who are based in other office locations while providing any needed support

- You have excellent time management skills, are brilliantly self-organized, self-disciplined, self-motivated, and proactive
- You are a native Thai speaker and your English is excellent, and you can't wait to work with other finance counterparts across the South-East Asian region, and beyond

Our team in Thailand is expanding and we are looking for new team members with diverse finance background to provide needed support. This includes providing support to the team on financial and procurement guidelines, compiling financial reports.

You would be working alongside an international and multidisciplinary team ensuring high level of accuracy and transparency in our financial systems. We'd love to hear from someone who has already proven themselves in the finance area and who is willing to gain new experiences!

Sounds good? Awesome! Please email your CV now to [hr.thailand@friends-international.org](mailto:hr.thailand@friends-international.org) and let's talk more.

All applicants will undergo an extensive background check in compliance with our Child/Beneficiary Protection Policy and PSEA Policy

*Friends team*

