



#finance #job #NGO #social #vouchers #grantsmanagement #socialbusiness #EverydayHeroes

FINANCE OFFICER

HELLO FROM FRIENDS-INTERNATIONAL



Are you feeling stuck in a routine finance job? Looking for a meaningful finance role that is rewarding and fulfilling? Interested in joining a forward-thinking, ambitious team that supports young people and families to build their futures?

If you answered 'yes' to any of the above then you may just be the person we need. Have a look and see if you're a good fit!

- You're experienced in NGO accounting, finance systems, QuickBooks, and financial reporting
- You're knowledgeable about working with institutional donors such as UNICEF, EU, Global Fund, DFID etc.
- You're experienced in working with NGO partners, in capacity building, managing sub-grants, checking partner financial reports, carrying out spot checks, and consolidating donor financial reports.
- You're excited to support project managers in finance policy and procedures compliance they implement key projects effectively
- You love working to deadlines and have no problem under pressure (there will never be a dull moment!)
- You enjoy interacting with external partners and other office locations while providing any needed support
- You have excellent time management skills, are brilliantly self-organized, self-disciplined, self-motivated, and proactive.
- You are a native Khmer speaker and your English is excellent, and you can't wait to work with other finance counterparts across the South-East Asian region, and beyond.

Our Finance team in head office is expanding and we are looking for new team members with diverse finance background. We partner with many NGO's across Cambodia and beyond, and we would like someone to ensure smooth administration of our grants and partner grants. This includes providing support to partners on financial and procurement guidelines, compiling financial reports and distributing funds to partners.

You would be working alongside an international and multidisciplinary team ensuring high level of accuracy and transparency in our financial systems. We'd love to hear from someone who has already proven themselves in the finance area and who is willing to gain new experiences!

SOUNDS GOOD? Awesome! Please email your CV now to phalla@friends-international.org and let's talk more.

All applicants will undergo an extensive background check in compliance with our [Child/Beneficiary Protection Policy](#) and [PSEA Policy](#)