

## PARTNERSHIPS AND COMMUNICATIONS INTERN

**Are you interested in supporting the teams who save lives and build futures? Then join us!**

You will be joining the multi-disciplinary team of **Friends-International** (FI) comprised of over 600 professionals committed to creating innovative social services for youth, children and families worldwide.

### **What will you do?**

As a Partnerships and Communications Intern, you will support the Partnerships team to develop communications content and campaigns in order to secure funding from individual donors that will enable Friends-International to provide services to the most marginalized people in South East Asia.

### **Why volunteer with Friends-International?**

If you're looking to learn about and build your experience in fundraising and communications and see development projects first-hand, this role is perfect for you. Partnerships are vital to fuel NGO work, and this position will provide invaluable experience for your future career in NGOs.

### **As a PARTNERSHIPS & COMMUNICATIONS INTERN you will:**

- Learn all about FI's programs, projects and the people we help
- Participate in implementing activities to increase funding from individual donors, including designing fundraising campaigns
- Support with creating communications materials for various projects: writing articles, conducting interviews, creating social media assets, etc.
- Support with development of influencer marketing strategy, including supporting social media / digital toolkits
- Help with the organization of a fundraising event (#RunWithFriends)
- Support with database and emailing tool improvements to improve performance and efficiency
- Provide support on ad hoc projects, administration and other partnership activities, as required

### **About you:**

- You are a dynamic team player who enjoys writing and creating communications content
- You have degree level education; ideally in communications, marketing or international development
- You are interested in a career in international development and eager to learn from, and work with, a team of partnerships and communications professionals
- You have an understanding of fund development initiatives and some experience in raising funds / awareness for a not-for-profit cause
- You have experience working with email marketing tools

- You have good working knowledge of the Google Suite and web-based applications
- You have strong writing skills and the ability to tailor writing styles to different audiences
- You have familiarity with social media platforms and experience creating social media content
- You have strong communications skills and excellent attention to detail
- You are flexible and have a high-degree of patience, and are willing to work with people from a range of cultures
- You are fluent in written and spoken English

You will be based in our Headquarters in Phnom Penh.

This position is unpaid. We expect you to commit to us for a minimum of 3 months.

**About us:**

Friends-International is a social enterprise that works with marginalized urban children and youth, their families and communities, to help them become independent and productive citizens of their country.

We drive an innovative network of government and non-government organizations working together to solve the problems children and youth face worldwide. The objective is to significantly improve the quality and impact of services to marginalized urban children and youth and related groups through an effective network of internationally recognized organizations. We have developed a holistic social integration cycle that is based on individual and community needs to achieve best practice methods directly or in collaboration with partners.

**Join us by:**

Submitting your cover letter with a CV to [hr@friends-international.org](mailto:hr@friends-international.org) with the caption subject: **Partnerships and Communications Intern.**

Friends-International is an equal opportunity employer and the successful candidate will be selected based on merit.

The successful applicant will be expected to comply with Friends-International's Child Protection Policy. This position is **open until filled**.